

119 North Hersey Avenue  
P.O. Box 567  
Beloit, Kansas 67420  
Phone: 785-738-3551  
Fax: 785-738-2517  
www.beloitks.org



**BELOIT KANSAS**  
est. 1872

**Wednesday, May 1, 2024**  
**7:00 p.m.**

**\*\*\*Amended Agenda\*\*\***

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report
  - 1. EDA Grant
  - 2. GIS
  - 3. Water Plant Update
  - 4. Waste-water plant meter.
  - 5. Detention Pond
  - 6. North Campus Apartments
  - 7. White Building
  - 8. Hospice Exterior
  - 9. Police Vehicles
- C. Police Chief Report
- D. Community Development Report

4. PUBLIC COMMENT

- A. None

5. PUBLIC HEARING

- A. None

6. CONSENT AGENDA

- A. 4/17/2024 City Council Meeting Minutes
- B. Appropriations 5A

7. ORDINANCES

- A. None

8. RESOLUTIONS

- A. None

9. FORMAL ACTIONS

- A. Airport Leases – Wells Flying Service
- B. Airport Leases – CVA
- C. Sidewalk and Demolition Program

10. CLOSED SESSION

- A. Executive session for consultation with the city attorney pursuant to the attorney-client privilege exception, K.S.A. 75-4319(b)(2), for a period of 10 minutes. The open meeting will resume after the executive session.

11. ADJOURNMENT

**Work Session Agenda**

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report
- C. 2024 1<sup>st</sup> Quarter Treasurer's Report

2. DISCUSSION ITEMS

- A. Airport

3. ADJOURNMENT

Amanda Lomax is inviting you to a scheduled Zoom meeting.

Topic: My Meeting

Time: May 1, 2024 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83228703131>

Meeting ID: 832 2870 3131

Passcode: 306767

---

One tap mobile

+12532158782,,83228703131#,,,,\*306767# US  
(Tacoma)

+13462487799,,83228703131#,,,,\*306767# US  
(Houston)

---

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)

Meeting ID: 832 2870 3131

Passcode: 306767

Find your local number:

<https://us02web.zoom.us/j/83228703131>

Janet Stanek, Secretary

Laura Kelly, Governor

April 18, 2024

THE HONORABLE TOM NAASZ  
MAYOR OF BELOIT AND CITY COUNCIL  
c/o HALLEY ROBERSON, CITY MANAGER  
PO BOX 567  
119 NORTH HERSEY AVENUE  
BELOIT, KS 67420

RE: Kansas Water Pollution Control  
Permit No. M-SO05-0001

Dear Honorable Mayor Tom Naasz and City Council:

Thank you for your participation in the routine compliance inspection of your facility conducted on April 16, 2024. These inspections and our overall review of data and documentation provided by your facility help us determine overall compliance with the permit listed above. Please read the attached inspection report carefully. It documents the items discussed onsite during the inspection, and provides additional guidance.

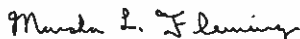
At the time of the inspection your facility was **In Compliance** with your permit.

#### Reminders

- KDHE recommends operators periodically review the facility's KWPC permit to remain familiar with all permit conditions.
- The KWPC permit requires you to report any wastewater bypass incidents, including collection system overflows, bypasses, spills, or any time wastewater not receiving full treatment is discharged to KDHE within 24 hours with a written report required within 5 days. An Incident Report Form is available at <https://www.kdhe.ks.gov/1056/Technical-Services> under Wastewater Permit Application Forms & Related Information, then Incident Reporting.
- Please continue to encourage your operations and collection system personnel to attend operator training courses and seminars that are held at various locations throughout the state. More information about operator certification and training opportunities can be found at <https://www.kdhe.ks.gov/638/Water-Wastewater-Operator-Certification>.

If you have any questions, comments, or concerns about this letter or any operation or maintenance issues in the future, please contact me at (785) 515-6714 or [Marsha.Fleming@ks.gov](mailto:Marsha.Fleming@ks.gov).

Sincerely,



Marsha L. Fleming  
Water Program Manager  
North Central District Office  
Bureau of Environmental Field Services

C. Trevor Stumma, Superintendent  
North Central District Office, Salina

**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**  
 WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming  
 Start Date: 04/16/2024 Completed Date: 04/18/2024

General Information	
1. Facility Name:	BELOIT, CITY OF (WWTP)
2. Facility Location: Mark lat/long or enter address?	Enter address
2b. Enter facility address 1651 310 Road, Beloit, KS 67420	
3. Primary Mailing Address: 119 N Hersey, PO Box 567, Beloit, KS 67420	
4. KDHE Representative:	Marsha Fleming
5. KWPC Permit No.	KS0021903 or M-SO05-0001
6. Inspection Date:	04/16/2024
7. Previous Inspection Date:	09/20/2022
8. Is there a schedule of compliance in the current permit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
9. Is there an enforcement order against the permittee for this facility?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
10. Were samples collected, and/or split with the facility?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
11. Design Capacity:	0.60 MGD
12. Current Population:	3407

Contacts and Responsible Staff					
1. Contacts and Responsible Staff					
Name	Present	Title	Certification Level	Email Address	Telephone No.
Trevor Stumma	X	Superintendent	Class III	wpc@nckcn.com	785-565-8847
Justine Ryser	X	Plant Forman	Class III	wpc@nckcn.com	785-643-0303
Adam Mosher	X	Collection Systems Forman	Not Certified	beloitwatersystems@nckcn.com	785-569-1441
2. Does the level of staff certification comply with K.A.R. 28-16-36?					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

Facility Information
1. Briefly describe the operation and condition of the facility. The wastewater collection and treatment system consist of gravity flow and ten lift stations that pump to an "Aero-Mod" package plant located south of town. The plant consists of a mechanical bar screen, grit removal unit, two equalization basins, extraneous flow basin, two extended aeration activated sludge basins, two aerobic digesters, Ultra-violet (UV) disinfection unit, sludge belt filter press, and covered sludge storage area. The plant was being operated satisfactorily on the day of the inspection.

# BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW

WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

## Facility Information

2. Is the facility description in the permit accurate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
3. Describe any significant changes, additions or improvements to the facility since the last inspection. This system installed a new mechanical bar screen and replaced 600 feet of main to the outfall.	
4. Is the facility proposing any modifications?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
5. Have there been any citizen complaints since the last inspection?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
6. Does the facility use Imhoff Tank Attachment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
7. Does the facility use Membrane Bio-Reactor Attachment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
8. Does the facility use Rotating Biological Contractor Attachment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
9. Does the facility use Sand Filter Attachment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
10. Does the facility use Trickling Filter Attachment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA

## Operation and Maintenance

1. Does the facility have adequate hydraulic capacity?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
2. Are all units in service (except backup)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
3. Are operation and maintenance manuals available?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4. Is flow measurement device operable?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5. How is influent being measured?	Influent is not measured.
6. How is effluent being measured?	Sonar meter.
7. What is the last date of calibration of the flow meter(s)?	October 25, 2022.

## Flow Measurement

1. Flow Measurement			
Daily Flow	MGD	Period of Record	Comments
Average Daily Flow	0.240517	April 2023 thru March 2024	
Minimum Daily Flow	0.16742	April 15, 2023	
Maximum Daily Flow	0.323060	November 6, 2023	

## Influent/ Effluent - Influent

1. Have there been or are there any anticipated significant changes in the influent quality and / or quantity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
2. Discuss any high strength or problem influents to the treatment system. When Sunflower Manufacturing cleans the plant.	

**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**

WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

<b>Influent/ Effluent - Influent</b>	
3. Does this facility accept other types of hauled in wastewater or septage from residential, industrial, commercial or other?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
3a. Describe. Ullom Truck Repair (recycled wash water).	
<b>Influent/ Effluent - Effluent Reuse</b>	
1. Is treated effluent used for irrigation?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5. Is treated effluent used on-site or off-site other than for irrigation?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5a. Percent of effluent flow used:	Plant - 1%. Country Club - 20%.
5b. Indicate user and location(s) of reuse:	On site, plant uses for bar screen and washdown. Country Club Golf Course uses for irrigation.
5c. Is the treated wastewater disinfected prior to re-use?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5d. Disinfection method used:	UV disinfection.
6. If effluent flows to a stream, describe any negative effects on the receiving stream.	No adverse effect on the receiving stream.
<b>Influent/ Effluent - Details</b>	
1. Has the facility had any upsets or surge loading in the recent past (1-2 years)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
Provide Line Drawing or Satellite Photo: Upload documents to the Documents tab of the Evaluation Details page in KEIMS. Show the disinfection equipment, piping, valves and flow meters used to determine the amount and direction of re-use water and discharge to surface waters of the State. Identify the location where the permittee actually samples the influent and effluent for permit compliance monitoring. Include multiple points of applicable. Be specific.	
<b>Sampling</b>	
1. Are samples collected in appropriate location(s) using the proper sampling procedures?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**

WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

<b>Sampling</b>	
2. Who collects and analyzes samples?	Wastewater plant personnel collect the grab sample and analyze for pH then Pace Analytical analyzes the rest of the samples.
3. What is the name of the laboratory used?	Pace Analytical.
4. Is the laboratory used, KDHE-certified for the permit required parameters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Reporting and Recordkeeping</b>	
1. Is a copy of the KWPC Permit available onsite or at a nearby office?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
1a. Location:	The permit is available at the wastewater plant office and City Hall.
2. Have all Discharge Monitoring Reports been submitted to KDHE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
2a. Is the facility using eDMR?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
3. Are Discharge Monitoring Reports available on site or at a nearby office?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
3a. Describe location?	The discharge monitoring reports are available on the wastewater plant computer.
4. Are the Discharge Monitoring Reports maintained by permittee for at least three (3) years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5. Are records of laboratory instrumentation maintenance maintained by permittee for three (3) years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
6. Are records of laboratory instrumentation calibration maintained by permittee for three (3) years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
7. Are laboratory records maintained by permittee for three (3) years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
8. Are all appropriate records and data maintained and available onsite or at a nearby office?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA



**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**  
 WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming  
 Start Date: 04/16/2024 Completed Date: 04/18/2024

<b>Reporting and Recordkeeping</b>	
8a. Describe location:	All records are available at the wastewater plant office.
9. Has the facility exceeded permit discharge limits since the previous inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Failure for E.coli in March and October 2023.	
10. Are there permit violations other than effluent limitations since the previous inspection?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
<b>Incident Reporting History</b>	
1. Since the last inspection how many incidents (bypasses) have been reported at the following locations:	
<b>Incident Location</b>	<b>Count of Incidents</b>
Treatment Facilities:	0
Lift Stations:	1
Collection System:	0
Private Service Lines:	1
2. Are incidents reported according to permit requirements?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Backup Power and Emergency Procedures</b>	
1. Are backup power supplies or secondary power sources available for the treatment facility?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
2. Are backup power supplies or secondary power sources available for the lift stations?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
3. Describe the frequency of exercise and maintenance of backup power sources.	The plant generator is exercised once a month. Stationary generators at lift stations are exercised once a week, and portable generator is exercised twice a year with a load. Maintenance is done as needed with service done twice a year.
4. Are maintenance records for backup power supplies available?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5. Are there emergency procedures in the event of a power failure, equipment break down, etc...?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA



**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**

**WW - Activated Sludge Inspection Form**

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

<b>Activated Sludge Operation and Maintenance - Aeration Basins</b>	
1. Number of aeration basins available	2
2. Number of aeration basins in use.	2
3. Is the influent / splitter structure properly distributing influent?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4. Is the aeration equipment operational?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5. Is air evenly distributed across basins?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<b>Activated Sludge Operation and Maintenance - Nutrient Controls</b>	
1. What is the running annual average effluent total nitrogen concentration?	18.36 mg/l and 36.62 lbs/day.
1a. Is the permit goal being met?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
2. What is the running annual average effluent total phosphorus concentration?	5.68 mg/l and 11.34 lbs/day.
2a. Is the permit goal being met?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
3. Do the operators have training in nutrient removal?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4. Are any chemicals (such as alum or ferric chloride) being added for odor control and/or to reduce phosphorus in the effluent?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
5. Does the existing facility have the monitoring and control systems needed to monitor and control DO in the activated sludge basin?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
<div style="border: 1px solid black; padding: 2px;">                     The plant personnel measures the DO in the center of each basin.                 </div>	
<b>Activated Sludge Operation and Maintenance - Basin Discussion</b>	
1. What color is the mixed liquor?	Brown.
2. Describe surface foam.	None.
3. What process control sampling and analysis is conducted?	Settle ability, MLSS, DO, TSS, pH.
4. Are records of process control sampling and analysis maintained?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5. Are adequate quantities of sludge routinely wasted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
6. What is the MLSS?	2850 in center basin on April 8, 2024.

**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**  
**WW - Activated Sludge Inspection Form**

Inspector: Marsha Fleming  
 Start Date: 04/16/2024 Completed Date: 04/18/2024

**Activated Sludge Operation and Maintenance - Basin Discussion**

7. What is the sludge settleability? 300 in 5 minutes and  
230 in 30 minutes in  
center basin on April 8,  
2024.

**Clarifier Operation and Maintenance**

Does this system have clarifiers?  Yes  No

1. Number of clarifiers available?

Clarifiers Type	Number
Primary	0
Secondary	2

2. Number of clarifiers in use?

Clarifiers Type	Number
Secondary	2

3. Is there excessive gas bubbles / floating sludge?

Clarifiers Type	Yes	No	NA	Comments
Secondary		X		

4. Are the weirs painted and maintained?

Clarifiers Type	Yes	No	NA	Unknown	Comments
Secondary	X				

5. Are the weirs free of sludge and biological growth?

Clarifiers Type	Yes	No	NA	Unknown	Comments
Secondary	X				

6. Does the effluent over the weirs appear clear?

Clarifiers Type	Yes	No	NA	Unknown	Comments
Secondary	X				

7. Is the flow over the weirs uniform?

Clarifiers Type	Yes	No	NA	Unknown	Comments
Secondary	X				

8. Is sufficient sludge wasted to maintain the system's equilibrium?

Clarifiers Type	Yes	No	NA	Comments
Secondary	X			

9. Are surface skimmers operational?

Clarifiers Type	Yes	No	NA	Comments
Secondary			X	

**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**

**WW - Activated Sludge Inspection Form**

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

<b>Clarifier Operation and Maintenance</b>				
10. Is the sludge blanket level appropriate?				
<b>Clarifiers Type</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Secondary	X			
11. Is there pin floc?				
<b>Clarifiers Type</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Secondary	X			
12. Are the waste sludge pumps operational?				
<b>Clarifiers Type</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Secondary	X			
13. Are the return sludge pumps operational?				
<b>Clarifiers Type</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Secondary	X			
<b>Sludge Management</b>				
1. Number of primary digester(s) available / in operation:				
<b>Digester Type</b>	<b>Available</b>		<b>In Operation</b>	
Aerobic	0		0	
Anaerobic	0		0	
2. Number of secondary digester(s) available / in operation:				
<b>Digester Type</b>	<b>Available</b>		<b>In Operation</b>	
Aerobic	2		2	
Anaerobic	0		0	
3. Other stabilization process.				
				None.
4. Can the supernatant be withdrawn from multiple points?				
				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
5. Is sludge removed on a regular basis?				
				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
6. What digested sludge storage is utilized?				
				None.
7. Does the facility have a routine maintenance program for the sludge digestion equipment?				
				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
8. Is the sludge dewatered?				
				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
8a. How is the sludge being dewatered?				
				Belt press.
9. What is the ultimate disposition of the sludge?				
				Land application.
<b>Anaerobic Sludge Digestion</b>				
Does this system have an anaerobic digester?				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

# BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW

WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

## 503 Sludge Program

Major and Minor Mechanical Treatment Plants - Major facilities and those designated by EPA must report annually to EPA – Region 7 at the Lenexa, Ks address by February 19th of each year.

### Ultraviolet (UV) Disinfection

Does this facility use Ultraviolet (UV) Disinfection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
1. Total number of trains:	1
2. Total number of units/train:	2
3. Is the intensity of the UV equipment flow paced?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4. Are hours of bulb operation monitored?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
5. Is there an inventory of spare bulbs and protective quartz sleeves?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
6. Is there excessive algae growth in the UV channels?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
7. Does the facility have a program for the maintenance and replacement of UV bulbs?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
8. How are the protective quartz sleeves cleaned?	Manually.

### Chlorine Disinfection

Does this facility use Chlorine Disinfection?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
---	---

### Lift Stations Operation and Maintenance

1. Total number of lift stations:	10
2. Number of lift stations inspected:	10
3. Describe lift station inspection and maintenance schedule(s).	The lift stations are inspected twice a week, and maintenance is done as needed.
4. Describe alarm and monitoring systems.	All lift stations have a page system. Lift stations 7, 8, 9, 10, and 11 have a light. Lift stations 7 and 10 have audible alarm.
5. Are all pumps operational?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
6. Are maintenance and pumping volume records maintained?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

# BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW

WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

## Lift Stations Operation and Maintenance

7. Is forced-air ventilation needed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
7a. Where:	Lift stations 1, 2 and 3.
8. Is there excessive leakage from pumps or piping?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
9. Is there excessive grease build-up in the wet well?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
Lift stations 5, 9 and 11 - no grease/no debris. Lift stations 8 - no grease/small amount of debris. Lift stations 4 and 10 - little grease/ no debris. Lift station 7 - grease ring/no debris. Lift station 2 - grease balls/no debris. Lift stations 1 and 3 - some grease/no debris.	
10. What chemical or methods are used to control grease buildup in the wet well?	Liquid Live.
11. Do any lift stations have a history of incidents or other mechanical problems?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
12. Does the facility have appropriate security measures in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

## Collection System

1. Describe the operation and condition of the collection system.	The collection system is in good condition.
2. Is there a significant inflow or infiltration problem?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
3. Describe the sewer maintenance and repair activities since the last inspection, i.e. including the use of outside contractors.	The system cleans the mains every year.

## Compliance and Recommendations

1. Is the facility in full compliance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
2. Are there Operation & Maintenance (O&M) issues that must be addressed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
3. Are there recommended actions to mitigate future operational or compliance issues?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

The system needs to purchase a new effluent meter if the existing one can't be calibrated annually.

### 4. Comments


During this inspection, it was reported that the last twelve months average for Total Nitrogen (TN) and Total Phosphorus (TP) are not meeting the goals in the current permit. These goals are likely to become permit limits soon. The city has contracted with Schwab-Eaton Engineering Company who completed a wastewater treatment study in 2019 with upgrades to bring the plant into compliance with these future limits. We encourage you to continue to work with your engineering firm to assess your operations and determine what upgrades are required to lower the TN and TP.



**BELOIT, CITY OF (WWTP) : N6QY-W0N5-WZW**  
WW - Activated Sludge Inspection Form

Inspector: Marsha Fleming

Start Date: 04/16/2024 Completed Date: 04/18/2024

<b>Inspector's Details</b>	
1a. Report Prepared and Submitted By:	Marsha L. Fleming
1b. Title	Water Program Manager
1c. Signature	
1d. Date	04/18/2024



**BELOIT CITY COUNCIL MEETING MINUTES**  
April 17, 2024

The Beloit City Council met in regular session on April 17, 2024, in the Council Chambers. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance were Andrew Grabon, Todd Adolph, Tony Gengler, and Gretchin Staples. Also, present was City Attorney Katie Schroeder, City Manager Halley Roberson, and City Clerk Amanda Lomax. Councilor Lee McMillan was absent from the meeting.

Department Heads in attendance were Chad Lackey.

The Pledge of Allegiance was recited.

City Manager Halley Roberson reported on the following:

1. GRDA Energy
2. EDA grant update
3. Water Plant Update
4. Waste-water tour
5. Airport meeting/grass runway
6. Bureau of Reclamation

A motion was made by Councilor Adolph and seconded by Councilor Gengler to approve the April 3, 2024, Council Meeting Minutes, and Appropriations 4B in its entirety. Motion carried 4-0. Nays: None.

A motion was made by Councilor Grabon and seconded by Councilor Gengler to approve the Engineering Services with Schwab-Eaton for the east detention pond project for the amount of \$13,900.00 for Topographic Survey and Geotech, and \$52,300.00 for site/civil design services. Motion carried 4-0. Nays: None

A motion was made by Councilor Gengler and seconded by Councilor Staples to approve the Police Vehicle bid for a 2024 Dodge Durango from Beloit Auto & Truck Plaza Inc for the amount of \$41,616.00. Motion carried 4-0. Nays: None

A motion was made by Councilor Grabon and seconded by Councilor Gengler to adjourn the meeting. Motion carried 4-0. Nays: None. The meeting ended at 7:35 p.m.

Mayor Tom Naasz started Work Session at 7:35 p.m. Council Members in attendance were Andrew Grabon, Todd Adolph, Gretchin Staples, and Tony Gengler. Also, present was City Attorney Katie Schroeder, City Manager Halley Roberson, and City Clerk Amanda Lomax. Councilor Lee McMillan was absent from the meeting.



City Manager Halley Roberson discussed vehicle and equipment inventory management system.

Work Session ended at 7:48 p.m.

---

TOM NAASZ, Mayor

ATTEST:

---

AMANDA LOMAX, City Clerk

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
<b>6 ABRAM READY-MIX, INC</b>								
92597	5/3/2024	5/3/2024	18.00	50130				Posted
	51-41-6000			REBAR GRADE 60			18.00 ✓	0.00
92605	5/3/2024	5/3/2024	80.00	45742				Posted
	51-43-7450			CONCRETE RAKES			26.67 ✓	0.00
	52-43-7450			CONCRETE RAKES			26.67 ✓	0.00
	53-43-7450			CONCRETE RAKES			26.66 ✓	0.00
							<u>80.00 ✓</u>	0.00
92622	5/3/2024	5/3/2024	4,599.40					Posted
	30-00-6150			50217-ROCK			2,299.70 ✓	0.00
	30-00-6150			50118-ROCK			2,299.70 ✓	0.00
							<u>4,599.40 ✓</u>	0.00
<b>9 ACKERMAN SUPPLY</b>								
92595	5/3/2024	5/3/2024	25.98	343619				Posted
	51-41-6000			CHAIN DETAINER & WELD COMPOUND			25.98 ✓	0.00
<b>774 AIR AND FIRE SYSTEMS INC</b>								
92652	5/3/2024	5/3/2024	594.40					Posted
	10-18-3000			70421-EXTINGUISHER INSPECTION			172.65 ✓	0.00
	10-18-3000			70420-EXTINGUISHER INSPECTION			173.20 ✓	0.00
	10-18-3000			70418-EXTINGUISHER INSPECTION			115.55 ✓	0.00
	10-18-3000			70417-EXTINGUISHER INSPECTION			104.50 ✓	0.00
	10-20-3000			70419-EXTINGUISHER INSPECTION			28.50 ✓	0.00
							<u>594.40 ✓</u>	0.00
92669	5/3/2024	5/3/2024	120.30	70416				Posted
	10-11-3000			EXTINGUISHER INSPECTION			120.30 ✓	0.00
<b>1679 ALTEC INDUSTRIES INC</b>								
92606	5/3/2024	5/3/2024	543.59	51411543				Posted
	53-43-4310			COMPONENT REPAIR			543.59 ✓	0.00
<b>3652 ANDERSON KNIGHT ARCHITECTS LLC</b>								
92670	5/3/2024	5/3/2024	486.25	23-107-03				Posted
	24-00-7200			SCHEMATIC DESIGN-MUNI BLDG			486.25 ✓	0.00
<b>3113 AXON ENTERPRISE, INC.</b>								
92664	5/3/2024	5/3/2024	3,257.97	INUS242675				Posted
	10-13-7440			TASER BUNDLES & CARTRIDGES			3,257.97 ✓	0.00
<b>63 BELL MEMORIALS LLC</b>								
92607	5/3/2024	5/3/2024	240.00	15746				Posted
	53-41-6000			CITY LOGO MAGNETS			240.00 ✓	0.00
92665	5/3/2024	5/3/2024	300.00					Posted
	10-13-3000			15777-CAR TAGS			210.00 ✓	0.00
	10-13-3000			15767-DECAL REMOVAL			90.00 ✓	0.00
							<u>300.00 ✓</u>	0.00
<b>2809 BELOIT CAR WASH LLC</b>								
92666	5/3/2024	5/3/2024	156.20					Posted
	10-13-4310			CAR WASHES			156.20 ✓	0.00
<b>71 BELOIT GREENHOUSE</b>								
92651	5/3/2024	5/3/2024	137.00					Posted
	10-21-6000			FLOWERS			12.00 ✓	0.00
	10-18-7310			GIFT CERTIFICATES			100.00 ✓	0.00
	10-17-6800			GIFT CERTIFICATES			25.00 ✓	0.00
							<u>137.00 ✓</u>	0.00
<b>74 BELOIT MEDICAL CENTER, PA</b>								
92671	5/3/2024	5/3/2024	44.00					Posted
	10-15-3000			PRE-EMPLOYMENT			44.00 ✓	0.00
<b>2735 BEVERAGE CARBONATION SERVICE</b>								
92598	5/3/2024	5/3/2024	1,684.18	H245794				Posted
	51-41-6170			C02			1,684.18 ✓	0.00
<b>3433 BOMGAARS</b>								
92596	5/3/2024	5/3/2024	298.96					Posted
	52-41-4360			256762-MALE ADAPTERS & CHECK VAL			28.97 ✓	0.00
	52-41-4360			255746-WATER SYSTEM			269.99 ✓	0.00
							<u>298.96 ✓</u>	0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
3433	<b>BOMGAARS (continued)</b>							
92603	5/3/2024	5/3/2024	115.22					Posted
	53-41-6000			254865-SOLAR SALT			79.90 ✓	0.00
	53-41-6000			255472-PIPE INSULATION			17.94 ✓	0.00
	53-43-6000			254718-BALL VALVE & TEFLON TAPE			17.38 ✓	0.00
							115.22 ✓	0.00
92620	5/3/2024	5/3/2024	6.17					Posted
	10-15-6000			257157-BOLTS			8.43 ✓	0.00
	10-15-6000			257171-RETURN BOLTS			0.00	2.26 ✓
							8.43 ✓	2.26 ✓
92662	5/3/2024	5/3/2024	25.98	255162				Posted
	10-13-6000			POUR SPOUT & GAS CAN			25.98 ✓	0.00
3685	<b>BRUNDAGE BONE CONCRETE PUMPING INC</b>							
92623	5/3/2024	5/3/2024	3,108.00					Posted
	30-00-6150			290-338998-CONCRETE POUR			1,607.20 ✓	0.00
	30-00-6150			290-339021-CONCRETE POUR			1,500.80 ✓	0.00
							3,108.00 ✓	0.00
109	<b>BSN SPORTS, LLC</b>							
92675	5/3/2024	5/3/2024	1,164.50	308610997				Posted
	23-00-6000			YOUTH SOFTBALL EQUIPMENT			1,164.50 ✓	0.00
2906	<b>CINTAS CORPORATION</b>							
92624	5/3/2024	5/3/2024	197.42	5207225472				Posted
	10-15-3000			FIRST AID SUPPLIES			197.42 ✓	0.00
1358	<b>CUNNINGHAM TELEPHONE &amp; CABLE CO</b>							
92676	5/3/2024	5/3/2024	84.46	03362				Posted
	10-15-5310			STREET DEPT			84.46 ✓	0.00
92677	5/3/2024	5/3/2024	85.32	10210				Posted
	26-00-5310			COMM DEV			85.32 ✓	0.00
92678	5/3/2024	5/3/2024	235.72	11854				Posted
	10-11-5310			ADMIN			235.72 ✓	0.00
92679	5/3/2024	5/3/2024	135.78	11856				Posted
	10-13-5310			PD			135.78 ✓	0.00
92680	5/3/2024	5/3/2024	78.00	12334				Posted
	10-14-5310			FD			78.00 ✓	0.00
92681	5/3/2024	5/3/2024	116.09	13609				Posted
	53-43-5310			SYSTEMS			38.70 ✓	0.00
	52-43-5310			SYSTEMS			38.70 ✓	0.00
	51-43-5310			SYSTEMS			38.69 ✓	0.00
							116.09 ✓	0.00
92682	5/3/2024	5/3/2024	266.17	13610				Posted
	10-22-5310			AIRPORT			266.17 ✓	0.00
92683	5/3/2024	5/3/2024	82.56	13094				Posted
	10-18-5310			PARKS & REC			82.56 ✓	0.00
92684	5/3/2024	5/3/2024	284.27	12754				Posted
	51-41-5310			WATER PLANT			82.43 ✓	0.00
	53-41-5310			POWER PLANT			201.84 ✓	0.00
							284.27 ✓	0.00
92685	5/3/2024	5/3/2024	1.99	09408				Posted
	53-41-5310			DTA BOX-POWER PLANT			1.99 ✓	0.00
92686	5/3/2024	5/3/2024	78.00	13611				Posted
	10-21-5310			POOL			78.00 ✓	0.00
193	<b>DOLLAR GENERAL STORE-MSC-410526</b>							
92650	5/3/2024	5/3/2024	54.50	1001309891				Posted
	10-18-7310			COFFEE FILTERS, BLEACH, MARKERS			22.85 ✓	0.00
	10-21-6000			COFFEE FILTERS, BLEACH, MARKERS			31.65 ✓	0.00
							54.50 ✓	0.00
262	<b>GRAINGER CO</b>							
92599	5/3/2024	5/3/2024	512.44	9076634436				Posted
	51-41-6000			BACKFLOW PREVENTER			512.44 ✓	0.00
297	<b>HARRISON &amp; DEMEL LAW OFFICE LLC</b>							

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>297 HARRISON &amp; DEMEL LAW OFFICE LLC (continued)</b>								
92667	5/3/2024	5/3/2024	72.00					Posted
	10-12-3000			2836-ATTY FEES			36.00 ✓	0.00
	10-12-3000			2837-ATTY FEES			36.00 ✓	0.00
							72.00 ✓	0.00
<b>2659 HAWKINS</b>								
92600	5/3/2024	5/3/2024	3,025.14					Posted
	51-41-6170			6728447-AQUA HAWK			1,421.10 ✓	0.00
	51-41-6170			6730335-CREDIT FOR CHLORINE			0.00	180.63 ✓
	51-41-6170			6729244-CHLORINE			1,674.67 ✓	0.00
	51-41-6170			6732700-CHLORINE CYLINDERS			110.00 ✓	0.00
							3,205.77 ✓	180.63 ✓
<b>3078 HISEROTE TRASH SERVICE</b>								
92660	5/3/2024	5/3/2024	15,163.56					Posted
	54-41-3000			TRASH COLLECTION			15,163.56 ✓	0.00
<b>347 KANSAS CORRECTIONAL INDUSTRIES</b>								
92625	5/3/2024	5/3/2024	1,222.53	245672				Posted
	10-15-6000			TRAFFIC PAINT			1,222.53 ✓	0.00
<b>486 KDHE-BUREAU OF WATER</b>								
92653	5/3/2024	5/3/2024	20.00					Posted
	52-41-3000			T. STUMMA-CERTIFICATE RENEWAL			20.00 ✓	0.00
<b>1887 KMEA GRDA OPERATING FUND</b>								
92609	5/3/2024	5/3/2024	100,757.00	GRDA-BELO-2024				Posted
	53-41-6215			MAY SERVICES			100,757.00 ✓	0.00
<b>2140 KMEA RESERVE FUND</b>								
92610	5/3/2024	5/3/2024	841.00	DUES-BELO-2024				Posted
	53-41-5410			2024 ANNUAL DUES			841.00 ✓	0.00
<b>556 KMEA WAPA OPERATING FUND</b>								
92608	5/3/2024	5/3/2024	14,885.00	WAPA-BELO-2024				Posted
	53-41-6215			APRIL SERVICES			14,885.00 ✓	0.00
<b>366 KMEA/KMGA</b>								
92611	5/3/2024	5/3/2024	560.38	BEL2-2024-03				Posted
	53-41-6215			MARCH SERVICE			560.38 ✓	0.00
<b>3170 KRIZ-DAVIS/BORDER STATES ELECTRIC SUPPLY</b>								
92612	5/3/2024	5/3/2024	3,852.00	928212043				Posted
	53-43-6000			WIRE			3,852.00 ✓	0.00
<b>1037 LATTIN AVIATION-TRAVIS LATTIN</b>								
92657	5/3/2024	5/3/2024	1,200.00					Posted
	10-22-3000			SERVICE CONTRACT-MAY			1,200.00 ✓	0.00
<b>409 LIGHT &amp; WATER UTILITIES</b>								

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
409	<b>LIGHT &amp; WATER UTILITIES (continued)</b>							
92656	5/3/2024	5/3/2024	20,332.28					Posted
	10-11-6220			ADMIN			2,164.01✓	0.00
	10-11-6220			ADMIN SHARE			42.93✓	0.00
	10-13-6220			PD SHARE			42.93✓	0.00
	51-41-6220			WATER SHARE			42.92✓	0.00
	10-14-6220			FIRE DEPT			198.91✓	0.00
	10-15-6220			TRANSPORTATION			323.93✓	0.00
	10-18-6220			PARKS & REC			526.35✓	0.00
	10-20-6220			CEMETERY			163.29✓	0.00
	10-22-6220			AIRPORT			204.78✓	0.00
	51-41-6220			WATER PLANT			6,023.82✓	0.00
	52-41-6220			SEWER PLANT			8,124.68✓	0.00
	53-41-6220			POWER PLANT			300.38✓	0.00
	51-43-6220			WATER SYSTEMS			113.56✓	0.00
	52-43-6220			SEWER SYSTEMS			113.56✓	0.00
	53-43-6220			SYSTEMS OP SHARE			113.57✓	0.00
	51-43-6220			SYSTEMS OP SHARE			26.52✓	0.00
	52-43-6220			SYSTEMS OP SHARE			26.52✓	0.00
	53-43-6220			SYSTEMS OP SHARE			26.51✓	0.00
	10-13-6220			PD SHARE			26.51✓	0.00
	53-43-6220			ELECTRIC SYSTEMS			63.16✓	0.00
	10-19-6220			NORTH CAMPUS			1,585.98✓	0.00
	10-21-6220			POOL			58.58✓	0.00
	10-13-6220			PD			18.88✓	0.00
							<u>20,332.28✓</u>	<u>0.00</u>
2977	<b>MESSENGER CLOTHING COMPANY</b>							
92654	5/3/2024	5/3/2024	1,760.18					Posted
	10-17-6800			23431-YOUTH SOFTBALL SHIRTS			1,521.60✓	0.00
	23-00-6800			23679-K-18 SHIRTS			238.58✓	0.00
							<u>1,760.18✓</u>	<u>0.00</u>
465	<b>MITCHELL COUNTY HEALTH DEPARTMENT</b>							
92687	5/3/2024	5/3/2024	1,795.00					Posted
	52-43-3000			IMMUNIZATIONS			1,795.00✓	0.00
342	<b>MUNICIPAL SUPPLY INC. OF NEBRASKA</b>							
92601	5/3/2024	5/3/2024	45.80	0903809-IN				Posted
	51-43-6000			BIT EXTENSION			45.80✓	0.00
2301	<b>NEX-TECH WIRELESS</b>							
92613	5/3/2024	5/3/2024	158.68	10317376				Posted
	51-43-5310			SYSTEMS PHONES			52.89✓	0.00
	52-43-5310			SYSTEMS PHONES			52.89✓	0.00
	53-43-5310			SYSTEMS PHONES			52.90✓	0.00
							<u>158.68✓</u>	<u>0.00</u>
92614	5/3/2024	5/3/2024	671.72	10314310				Posted
	10-13-5310			PD PHONES			626.76✓	0.00
	10-11-5310			ADMIN TABLETS			44.96✓	0.00
							<u>671.72✓</u>	<u>0.00</u>
2866	<b>JEREMY NULF</b>							
92615	5/3/2024	5/3/2024	11.61					Posted
	53-41-2400			MEAL REIMBURSEMENT			11.61✓	0.00
3368	<b>ORIGINAL WATERMEN, INC.</b>							
92655	5/3/2024	5/3/2024	1,438.73	87611				Posted
	10-21-2911			LIFEGUARD UNIFORMS			1,438.73✓	0.00
2946	<b>PACE ANALYTICAL SERVICES, INC.</b>							
92672	5/3/2024	5/3/2024	660.80	2460203823				Posted
	52-41-3000			LAB TESTING			660.80✓	0.00
3585	<b>PRO TECHS PEST CONTROL</b>							
92616	5/3/2024	5/3/2024	55.00	7651				Posted
	51-43-3000			PEST CONTROL			18.33✓	0.00
	52-43-3000			PEST CONTROL			18.33✓	0.00
	53-43-3000			PEST CONTROL			18.34✓	0.00
							<u>55.00✓</u>	<u>0.00</u>

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
2979	<b>RAY'S APPLE MARKET (continued)</b>							
92604	5/3/2024	5/3/2024	293.16	0650				Posted
	51-43-6000			WATER			97.72✓	0.00
	52-43-6000			WATER			97.72✓	0.00
	53-43-6000			WATER			97.72✓	0.00
							293.16✓	0.00
92661	5/3/2024	5/3/2024	44.61	2377				Posted
	10-11-6000			KLEENEX, WATER, CHLOROX WIPES			44.61✓	0.00
586	<b>S &amp; S DRUG STORE</b>							
92668	5/3/2024	5/3/2024	6.48					Posted
	10-11-6000			CARDS			6.48✓	0.00
1991	<b>SIMPSON FARM ENTERPRISES</b>							
92617	5/3/2024	5/3/2024	8.45	51732B				Posted
	53-43-4310			FITTING			8.45✓	0.00
627	<b>SOLOMON VALLEY TRANSMISSION</b>							
92621	5/3/2024	5/3/2024	2,540.00	12979				Posted
	10-15-4310			REBUILD TRANSMISSION			2,540.00✓	0.00
84	<b>ST JOHN'S SCHOOL - CROSSWALK GUARD</b>							
92658	5/3/2024	5/3/2024	95.00					Posted
	10-13-3000			CROSSWALK-19 DAYS @ 5.00			95.00✓	0.00
643	<b>STANION WHSE ELECTRIC COMPANY</b>							
92618	5/3/2024	5/3/2024	1,131.96	5706034-00				Posted
	53-43-6000			WIRE			1,131.96✓	0.00
704	<b>UNIVAR USA INC</b>							
92602	5/3/2024	5/3/2024	21,226.08	51972640				Posted
	51-41-6170			SODA ASH			21,226.08✓	0.00
697	<b>USD 273</b>							
92659	5/3/2024	5/3/2024	390.00					Posted
	10-13-3000			CROSSWALK-20 DAYS @ 19.50			390.00✓	0.00
3687	<b>EUGENE VANDINTER</b>							
92663	5/3/2024	5/3/2024	10.00					Posted
	10-13-6260			REIMBURSEMENT FOR FUEL			10.00✓	0.00
2067	<b>VERIZON WIRELESS SERVICES, LLC</b>							
92673	5/3/2024	5/3/2024	85.52	9961860783				Posted
	53-41-5310			POWER PLANT STAND BY PHONE			46.96✓	0.00
	52-41-5310			SEWER PLANT			38.56✓	0.00
							85.52✓	0.00
92674	5/3/2024	5/3/2024	202.20	9961850007				Posted
	10-11-5310			ADMIN			70.49✓	0.00
	53-43-5310			SYSTEMS			23.49✓	0.00
	52-43-5310			SYSTEMS			27.74✓	0.00
	51-43-5310			SYSTEMS			27.74✓	0.00
	51-41-5310			WATER PLANT STAND BY PHONE			23.26✓	0.00
	10-20-5310			CEMETERY			29.48✓	0.00
							202.20✓	0.00
3686	<b>VESTIS</b>							
92644	5/3/2024	5/3/2024	172.57	2801458704				Posted
	10-15-3000			ACCT#235005600-2801458704			172.57✓	0.00
3409	<b>WEBBER-GROSS WELDING, LLC</b>							
92619	5/3/2024	5/3/2024	29,575.00	7504				Posted
	53-41-4330			INSTALL NEW COOLING TOWER			29,575.00✓	0.00
3663	<b>WORLD PEST CONTROL</b>							
92645	5/3/2024	5/3/2024	500.00	425125				Posted
	10-15-3000			TERMITE ANNUAL			500.00✓	0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>

244,028.26 71 Non-voided payables listed.

Report Setup  
AP - Accounts Payable Listing : Vendor Name  
Filter Options  
Starting: 5/3/2024  
Ending: 5/3/2024  
Banks: All  
Payable Status: Posted, Printed, ACH, Recorded, Voided  
All Vendors Selected



## REQUEST FOR COUNCIL ACTION

**DATE:** 5/1/2024

**TITLE:** Moritz Memorial Airport Spray Pad Lease

**ORIGINATING DEPARTMENT:**

Administration

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

I recommend the council approve the Airport Lease agreement with Wells Flying Services, LLC.

**BACKGROUND:**

**FINANCIAL IMPACT:**

The lease income will be receipted into Rents and Leases 10-00-3630.

**OPTIONS:**

**DISCUSSION:**

Respectfully submitted,  
Halley Roberson  
City Manager

## **AIRPORT GROUND LEASE (TEMPORARY)**

THIS AGREEMENT (Agreement), made and entered into this 1<sup>st</sup> day of May, 2024, by and between the CITY OF BELOIT, KANSAS, a municipal corporation, (City), hereinafter referred to as Lessor, and Wells Flying Services, LLC (Tenant), hereinafter referred to as Lessee.

WHEREAS, Lessor owns Moritz Memorial Airport and desires to enter into this temporary lease for ground space for the Lessee's agricultural spraying operation;

NOW THEREFORE, be it the agreement of the parties hereto as follows:

### **Article 1. Use of Premises – Aerial Application Business**

Lessor hereby leases to Lessee and grants Lessee exclusive use of the following premises for the Lessee's agricultural aerial application business: .273 acre parcel as shown on the attached diagram marked Exhibit "A."

### **Article 2. Rental**

Lessee shall pay to Lessor as rental for said premises the sum of \$1,200.00 payable on May 15, 2024.

### **Article 3. Term**

The term of this lease shall be a period of seven (7) months commencing April 15, 2024 and terminating on November 15, 2024.

### **Article 4. Lessee's Covenants**

1. Lessee shall comply with all statutes, ordinances, and other governmental regulations as well as the Aerial Applicator Agreement. All activities conducted on the leased premises, or any other activities conducted by Lessee on or about the Airport shall conform with acceptable safety standards. Applicable FAA standards, and local fire codes shall be used as a guide.

2. Lessee agrees to comply with all applicable Kansas bulk storage containment and secondary containment laws and regulations with regard to bulk storage of chemicals and fuel.

3. No property of any nature whatsoever shall be stored, placed or kept on the ground space except as it relates to the possession, use, maintenance or operation of Lessee's agricultural spraying operation.

### **Article 5. Maintenance**

Lessor shall mow the area around each site described in Article 1 and remove snow from in front of the hangar located thereon.

## **Article 6. Liability Insurance**

At all times Lessee occupies the premises Lessee shall maintain comprehensive general liability insurance, with liability limits no less than One million dollars (\$1,000,000.00) insuring the Lessee against claims for injury, wrongful death or property damage occurring on the rented premises. Lessor provides no coverage for Lessee's property stored on the premises and any insurance and/or loss incurred will be the sole responsibility of Lessee. Lessee shall provide a certificate of coverage to comply with this section naming Lessor as secondary insured.

## **Article 7. Inspections**

Lessor reserves the right to make periodic inspection of the premises and, should any fire hazards, nuisances or other objectionable conditions exist upon the premises herein leased or subject to the control of Lessee, then Lessee agrees to abate the same within ten (10) days after receiving written notice thereof as specified in Article 8 regarding a breach of agreement.

## **Article 8. Forfeiture and Termination**

Should Lessee fail to make any payment required hereunder within ten (10) days of its due date, or should Lessee fail to initiate corrective action and complete in a timely manner by diligent endeavors to remedy any other condition or event of default of this Lease within ten (10) days of service by Lessor of a written notification specifying the nature of Lessee's default or breach and stating that the Lease shall terminate automatically on the date specified in the notice unless such breach has been cured by such date.

## **Article 9. Surrender of Premises**

Upon the expiration of the term herein provided or any prior termination, Lessee shall surrender quiet and peaceful possession of the leased premises to Lessor in as good condition as the same now are, reasonable wear and tear expected. Lessee shall remove its property and equipment from the premises and shall at its own expense, repair and restore any damage caused by the removal of such property and equipment. In the event Lessee continues to occupy the premises beyond termination date, whether with or without the consent of Lessor, Lessee shall have continuing responsibility and liability to Lessor for the rental value of the leased premises and the improvements thereon during such additional time at the full, fair rental rate then in effect, although in no event less than the amount of the last applicable rental rate under this Lease.

Any personal property of Lessee which is not removed from the premises on or before the termination date shall be deemed abandoned and title thereto shall thereupon vest in Lessor.

## **Article 10. Modifications for Granting FAA Funds**

In the event that the Federal Aviation Administration requires modifications or changes to this agreement as a condition precedent to granting of funds for the improvement of the Airport, Lessee agrees to consent to such reasonable amendments, modification, revisions, supplements or deletions of any of the terms, conditions or requirements of this Agreement as may be reasonably

required to enable Lessor to obtain said Federal Aviation Administration funds, provided that in no event shall such changes materially impair the rights of Lessee hereunder or materially increase its obligations.

#### **Article 11. Mutual Agreements of the Parties**

It is further mutually agreed by Lessor and Lessee:

1. Lessee shall have exclusive use of the ground site and the non-exclusive use of the runways of Moritz Memorial Airport for take-offs and landings of airplanes and the privilege to purchase gasoline, oil and other like products.

2. Lessee shall not sublease or assign this lease.

3. Lessee agrees to keep said premises in a clean and presentable condition, and further, not to use or allow the use of said premises for any other purpose than herein stated and in conformity to all Federal and State airport laws and regulations.

4. Lessor reserves the right (but shall not be obligated to Lessee) to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

5. Lessor reserves the right further to develop or improve the landing area and all publicly owned air navigation facilities of the airport as it sees fit, regardless of the desires or views of Lessee, and without interference or hindrance.

6. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction.

7. During time of war or national emergency Lessor shall have the right to enter into an agreement with the United States Government for military or naval use of part or all of the landing area, the publicly-owned air navigation facilities and/or other areas or facilities of the airport. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the Government, shall be suspended.

8. It is understood and agreed that the rights granted by this agreement will not be exercised in such a way as to interfere with or adversely affect the use, operation, maintenance or development of the airport.

9. There is hereby reserved to Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the airspace above the surface of the premises herein conveyed, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in the air, using said airspace or landing at, taking off from, or operating on or about the airport.

10. This agreement shall become subordinate to provisions of any existing or future agreement between the Lessor and the United States of America or any agency thereof relative to the operation, development, or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

11. This agreement shall extend to and be binding upon the heirs, executors, administrators, trustees, receivers, and assigns of the parties hereto.

12. The Lessee for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subject to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

13. It is hereby agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right prohibited by Section 308 of the Federal Aviation Act of 1958, as amended, and the Lessor reserves the right to grant to others the privilege and right of conducting any one or all activities of the aeronautical nature.

14. Lessee agrees to furnish service on a fair, equal and not unjustly discriminatory basis to all users thereof, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

#### **Article 12. Invalid Provisions**

It is further expressly understood and agreed by and between the parties hereto that in the event any covenant, condition or provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such covenant, condition or provision shall in no way affect any other covenant, condition or provision herein contained provided, however, that the invalidity of any such covenant, condition or provision does not materially prejudice either Lessor or Lessee in their respective rights and obligations contained in the valid covenants, conditions or provision in this agreement.

IN WITNESS WHEREOF the parties have executed the Airport Ground Lease (Temporary) Agreement the day and year first above written.

**Lessee:**

WELLS FLYING SERVICES, LLC  
1425 Brewster Rd.  
Holdredge, NE 68949

By \_\_\_\_\_  
(Name, Title) \_\_\_\_\_

**Lessor:**

CITY OF BELOIT, KANSAS  
119 N. Hersey  
Beloit, KS 67420

By \_\_\_\_\_  
Tom Naasz, Mayor

ATTEST:




\_\_\_\_\_  
Amanda M. Lomax, City Clerk

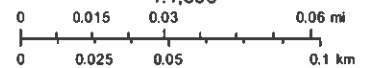


May 6, 2022  
11:30 AM

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

1:1,886

- |  |   |   |  |  |   |
|--|---|---|--|--|---|
|  Capacitors      | <b>Powerlines</b>   |  OH, 3 |  UG, 3          |  Switches     |  Street Lights |
|  Electric Meters |  OH, 1 |  UG, 1 |  Junction Boxes |  Transformers |   |
|  |  OH, 2 |  UG, 2 |  Substations    |  Powerpoles   |   |





## REQUEST FOR COUNCIL ACTION

**DATE:** 5/1/2024

**TITLE:** Moritz Memorial Airport Spray Pad Lease

**ORIGINATING DEPARTMENT:**

Administration

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

I recommend the council approve the Airport Lease agreement with CVA.

**BACKGROUND:**

**FINANCIAL IMPACT:**

The lease income will be receipted into Rents and Leases 10-22-3630.

**OPTIONS:**

**DISCUSSION:**

Respectfully submitted,  
Halley Roberson  
City Manager

## **AIRPORT GROUND LEASE (TEMPORARY)**

THIS AGREEMENT (Agreement), made and entered into this 1<sup>st</sup> day of May, 2024, by and between the CITY OF BELOIT, KANSAS, a municipal corporation, (City), hereinafter referred to as Lessor, and Central Valley Ag (Tenant), hereinafter referred to as Lessee.

WHEREAS, Lessor owns Moritz Memorial Airport and desires to enter into this temporary lease for ground space for the Lessee's agricultural spraying operation;

NOW THEREFORE, be it the agreement of the parties hereto as follows:

### **Article 1. Use of Premises – Aerial Application Business**

Lessor hereby leases to Lessee and grants Lessee exclusive use of the following premises for the Lessee's agricultural aerial application business: 17,250 square foot parcel as shown on the attached diagram marked Exhibit "A."

### **Article 2. Rental**

Lessee shall pay to Lessor as rental for said premises the sum of \$1,725.00 payable on May 15, 2024.

### **Article 3. Term**

The term of this lease shall be a period of seven (7) months commencing April 15, 2024 and terminating on November 15, 2024.

### **Article 4. Lessee's Covenants**

1. Lessee shall comply with all statutes, ordinances, and other governmental regulations as well as the Aerial Applicator Agreement. All activities conducted on the leased premises, or any other activities conducted by Lessee on or about the Airport shall conform with acceptable safety standards. Applicable FAA standards, and local fire codes shall be used as a guide.

2. Lessee agrees to comply with all applicable Kansas bulk storage containment and secondary containment laws and regulations with regard to bulk storage of chemicals and fuel.

3. No property of any nature whatsoever shall be stored, placed or kept on the ground space except as it relates to the possession, use, maintenance or operation of Lessee's agricultural spraying operation.

### **Article 5. Maintenance**

Lessor shall mow the area around each site described in Article 1.

## **Article 6. Liability Insurance**

At all times Lessee occupies the premises Lessee shall maintain comprehensive general liability insurance, with liability limits no less than One million dollars (\$1,000,000.00) insuring the Lessee against claims for injury, wrongful death or property damage occurring on the rented premises. Lessor provides no coverage for Lessee's property stored on the premises and any insurance and/or loss incurred will be the sole responsibility of Lessee. Lessee shall provide a certificate of coverage to comply with this section naming Lessor as secondary insured.

## **Article 7. Inspections**

Lessor reserves the right to make periodic inspection of the premises and, should any fire hazards, nuisances or other objectionable conditions exist upon the premises herein leased or subject to the control of Lessee, then Lessee agrees to abate the same within ten (10) days after receiving written notice thereof as specified in Article 8 regarding a breach of agreement.

## **Article 8. Forfeiture and Termination**

Should Lessee fail to make any payment required hereunder within ten (10) days of its due date, or should Lessee fail to initiate corrective action and complete in a timely manner by diligent endeavors to remedy any other condition or event of default of this Lease within ten (10) days of service by Lessor of a written notification specifying the nature of Lessee's default or breach and stating that the Lease shall terminate automatically on the date specified in the notice unless such breach has been cured by such date.

## **Article 9. Surrender of Premises**

Upon the expiration of the term herein provided or any prior termination, Lessee shall surrender quiet and peaceful possession of the leased premises to Lessor in as good condition as the same now are, reasonable wear and tear expected. Lessee shall remove its property and equipment from the premises and shall at its own expense, repair and restore any damage caused by the removal of such property and equipment. In the event Lessee continues to occupy the premises beyond termination date, whether with or without the consent of Lessor, Lessee shall have continuing responsibility and liability to Lessor for the rental value of the leased premises and the improvements thereon during such additional time at the full, fair rental rate then in effect, although in no event less than the amount of the last applicable rental rate under this Lease.

Any personal property of Lessee which is not removed from the premises on or before the termination date shall be deemed abandoned and title thereto shall thereupon vest in Lessor.

## **Article 10. Modifications for Granting FAA Funds**

In the event that the Federal Aviation Administration requires modifications or changes to this agreement as a condition precedent to granting of funds for the improvement of the Airport, Lessee agrees to consent to such reasonable amendments, modification, revisions, supplements or deletions of any of the terms, conditions or requirements of this Agreement as may be reasonably

required to enable Lessor to obtain said Federal Aviation Administration funds, provided that in no event shall such changes materially impair the rights of Lessee hereunder or materially increase its obligations.

#### **Article 11. Mutual Agreements of the Parties**

It is further mutually agreed by Lessor and Lessee:

1. Lessee shall have exclusive use of the ground site and the non-exclusive use of the runways of Moritz Memorial Airport for take-offs and landings of airplanes and the privilege to purchase gasoline, oil and other like products.

2. Lessee shall not sublease or assign this lease.

3. Lessee agrees to keep said premises in a clean and presentable condition, and further, not to use or allow the use of said premises for any other purpose than herein stated and in conformity to all Federal and State airport laws and regulations.

4. Lessor reserves the right (but shall not be obligated to Lessee) to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

5. Lessor reserves the right further to develop or improve the landing area and all publicly owned air navigation facilities of the airport as it sees fit, regardless of the desires or views of Lessee, and without interference or hindrance.

6. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction.

7. During time of war or national emergency Lessor shall have the right to enter into an agreement with the United States Government for military or naval use of part or all of the landing area, the publicly-owned air navigation facilities and/or other areas or facilities of the airport. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the Government, shall be suspended.

8. It is understood and agreed that the rights granted by this agreement will not be exercised in such a way as to interfere with or adversely affect the use, operation, maintenance or development of the airport.

9. There is hereby reserved to Lessor, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the airspace above the surface of the premises herein conveyed, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in the air, using said airspace or landing at, taking off from, or operating on or about the airport.

10. This agreement shall become subordinate to provisions of any existing or future agreement between the Lessor and the United States of America or any agency thereof relative to the operation, development, or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

11. This agreement shall extend to and be binding upon the heirs, executors, administrators, trustees, receivers, and assigns of the parties hereto.

12. The Lessee for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subject to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

13. It is hereby agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right prohibited by Section 308 of the Federal Aviation Act of 1958, as amended, and the Lessor reserves the right to grant to others the privilege and right of conducting any one or all activities of the aeronautical nature.

14. Lessee agrees to furnish service on a fair, equal and not unjustly discriminatory basis to all users thereof, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that Lessee may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

#### **Article 12. Invalid Provisions**

It is further expressly understood and agreed by and between the parties hereto that in the event any covenant, condition or provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such covenant, condition or provision shall in no way affect any other covenant, condition or provision herein contained provided, however, that the invalidity of any such covenant, condition or provision does not materially prejudice either Lessor or Lessee in their respective rights and obligations contained in the valid covenants, conditions or provision in this agreement.

IN WITNESS WHEREOF the parties have executed the Airport Ground Lease (Temporary) Agreement the day and year first above written.

**Lessee:**

CENTRAL VALLEY AG

By \_\_\_\_\_  
\_\_\_\_\_ (Print Name, Title)

**Lessor:**

CITY OF BELOIT, KANSAS

By \_\_\_\_\_  
Tom Naasz, Mayor

ATTEST:














\_\_\_\_\_  
Amanda M. Lomax, City Clerk

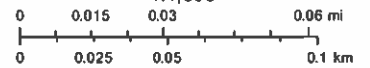


May 6, 2022  
11:30 AM

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

1:1,886

- |  |   |   |  |  |   |
|--|---|---|--|--|---|
|  Capacitors      | <b>Powerlines</b>   |  OH, 3 |  UG, 3          |  Switches     |  Street Lights |
|  Electric Meters |  OH, 1 |  UG, 1 |  Junction Boxes |  Transformers |   |
|  |  OH, 2 |  UG, 2 |  Substations    |  Powerpoles   |   |





## REQUEST FOR COUNCIL ACTION

**DATE:** 5/1/2024

**TITLE:** Reauthorize Sidewalk and Demolition City Program

**ORIGINATING DEPARTMENT:**

Administration

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

### RECOMMENDATION:

I recommend that the Council Reauthorize the Sidewalk and Demolition Program for 2024. The framework would be \$15,000 allocated to the sidewalk replacement program and \$15,000 allocated to demolition.

### BACKGROUND:

The City of Beloit has allocated funds for sidewalk replacement and demolition for the last few years. The framework last year was \$15,000 set aside for sidewalk replacement (city buys the concrete and labor is paid for by the property owner). On average we are able to help 7-8 property owners replace sidewalk. The City has set aside \$10,000 for demolitions and we pay out up to \$2,500 per property toward the demolition of that property, dependent on demand and cost of demolition.

### FINANCIAL IMPACT:

Funding for this type of item was included in the 2024 CIP.

### OPTIONS:

### DISCUSSION:

Respectfully submitted,  
Halley Roberson  
City Manager

## City of Beloit 2024 1st Quarter Treasurer's Report

Fund	Beginning Balance	Revenue	Expense	Ending Balance
General	773,066.61	1,036,059.88	680,097.56	1,129,028.93
Employee Benefit	368,518.68	639,535.85	425,918.01	582,136.52
Library	1,280.84	142,201.52	3,136.35	140,346.01
Special Parks and Recreation	99,655.78	3,767.94	-	103,423.72
Equipment Reserve	322,288.46	70,950.01	41,262.50	351,975.97
Special Highway	48,360.84	22,456.95	3,799.54	67,018.25
Economic Development	34,489.61	13,314.97	27,540.90	20,263.68
Beloit Land Bank	24,364.57	-	6,318.48	18,046.09
Capital Improvement Fund	780,908.79	267,136.00	35,216.10	1,012,828.69
Law Enforcement Trust Fund	2,209.79	-	1,000.00	1,209.79
Fire Equipment Reserve	21,275.20	29,422.60	626.55	50,071.25
Police Department Capital Reserve Fund	27,756.23	20,007.69	1,320.00	46,443.92
Bond Fund	594,910.74	85,297.94	61,175.01	619,033.67
Water Fund	328,778.93	438,548.23	531,794.59	235,532.57
Water Pollution Treatment	369,472.97	316,974.33	320,078.36	366,368.94
Electric Utility	476,463.39	1,354,601.36	1,311,190.21	519,874.54
Refuse	35,259.10	51,613.25	49,600.93	37,271.42
Elec Plant & Equip Replacement	2,163,978.19	122,556.75	-	2,286,534.94
Water Plant/Equip Replacement	296,885.28	77,337.99	22,100.00	352,123.27
WPC Plant & Equipment Replacement	606,827.44	23,345.25	-	630,172.69
Cemetery Endowment	78,621.82	250.00	-	78,871.82
<b>TOTALS</b>	<b>7,455,373.26</b>	<b>4,715,378.51</b>	<b>3,522,175.09</b>	<b>8,648,576.68</b>
<b>Outstanding Debt:</b>				
Water Treatment Plant KDHE Loan Balance	971,500.00		New Fire Truck Lease	347,137.02
PBC Revenue Bonds \$	3,225,000.00		2022 Dodge Durango	\$11,691.07
General Obligation - Street Projects \$	1,375,000.00		Fire Truck Lease	\$ 347,137.02
Revenue Bonds (Power Plant Projects) \$	1,700,000.00		2023 Dodge Durango	\$ 43,434.00
	<u>\$ 7,271,500.00</u>		Fair Ground Lease	\$ 50,000.00
				<u>\$ 799,399.11</u>

### Dane G. Hansen Project Budget Form

<b>Organization: City of Beloit</b>			
<b>Project name: Repurposing Buildings for Housing in Beloit</b>			
<b>List project expenses (be specific)</b>			
Roof on Administration Building (Geisler Roofing Quote)	\$76,652.00		
Roof on Shadyside Building (Geisler Roofing Quote)	\$28,975.00		
Water Meters	\$103,961.00		
Parking Lot	\$0.00	<i>Number from Schwab Eaton</i>	
Windows Materials & Installation (Rural Asset Management Quote)	\$201,954.00		
Lead Paint and Asbestos Remediation	\$150,000.00		
	\$0.00		
	\$0.00		
	\$0.00		
	\$0.00		
	\$0.00		
	\$0.00		
<b>*Total Project Expenses</b>	<b>\$561,542.00</b>		
<b>Project Revenue</b>			
	<b>Secured</b>	<b>Applied-for</b>	<b>Earned</b>
<i>** In each section of revenue, please provide the name of the funding organization**</i>	<i>Budgeted funds, gifts received, etc</i>	<i>(Grants, Pending donations)</i>	<i>(Fees, ticket sales, etc)</i>
<b>Government Funding (State, Local or Federal)</b>			
EPA Brownfield Funding	\$0.00	\$150,000.00	\$0.00
	\$0.00	\$0.00	\$0.00
<b>Total Government Funding</b>	<b>\$0.00</b>	<b>\$150,000.00</b>	<b>\$0.00</b>
<b>Other National or Regional Foundations</b>			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
<b>Total National or Regional Foundations</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Other Local Support (Foundations, In-Kind or Private Donors)</b>			
City of Beloit In-Kind (Electrical Meters & Parking Lot Installation)	\$33,600.00	\$0.00	\$0.00
City of Beloit (Electrical Meters & Accessories)	\$70,361.00	\$0.00	\$0.00
AGCO	\$0.00	\$50,000.00	\$0.00
	\$0.00	\$0.00	\$0.00
<b>Total Local Support</b>	<b>\$103,961.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>
<b>Dane G. Hansen Foundation Request</b>		<b>\$257,581.00</b>	
<b>TOTALS</b>	<b>\$103,961.00</b>	<b>\$457,581.00</b>	<b>\$0.00</b>



**Geisler Roofing & Home Improvement**  
 908 East 6th  
 Concordia KS 66901  
 785-243-7298

204 South Broadway  
 Salina, KS 67401  
 785-819-5048

**Solomon Valley Economic Development % Emily Benedick**  
 1715 East 20th  
 bEloit, KS 67420  
 (785) 738-3000

**Job: Solomon Valley Economic Development % Emily Benedick**

### TPO Low Slope Section

Commercial

	Qty	Unit	Per Unit Charge	Price
Remove 1 layer of existing rock and dispose of properly.	91.00	SQ	\$75.00	\$6,825.00
Furnish & Install 1/2" underlayment	91.00	SQ	\$125.00	\$11,375.00
Furnish & Install accessories & membrane according to manufacturer specifications			0.00 EA	\$0.00
Furnish & Install new mechanically fastened 50 Mil TPO as specified by Manufacturer over entire flat roof.	91.00	EA	\$450.00	\$40,950.00
Flash parapet walls with single ply membrane	629.00	LF	\$21.20	\$13,334.80
Furnish & Install metal termination bar.			0.00 LF	\$0.00
Provide 15 Year material & 2 Year labor warranty			0.00 EA	\$0.00
Lift Rental	1.00	EA	\$4,166.67	\$4,166.67
Specifically not included: demolition, wood blocking, setting of curbs, plumbing/ electrical .			0.00 EA	\$0.00
WE ARE LICENSED, INSURED & BONDED FOR YOUR PROTECTION			0.00 EA	\$0.00
				<b>\$76,651.47</b>

### TPO Low Slope Section

	Qty	Unit	Per Unit Charge	Price
Furnish & Install 1/2" underlayment	32.00	SQ	\$125.00	\$4,000.00
Furnish & Install accessories & membrane according to manufacturer specifications			0.00 EA	\$0.00
Furnish & Install new mechanically fastened 50 Mil TPO as specified by Manufacturer over entire flat roof.	32.00	EA	\$450.00	\$14,400.00
Flash parapet walls with single ply membrane	300.00	LF	\$21.36	\$6,408.00
Furnish & Install metal termination bar.			0.00 LF	\$0.00
Provide 15 Year material & 2 Year labor warranty			0.00 EA	\$0.00
Lift Rental	1.00	EA	\$4,166.67	\$4,166.67
Specifically not included: demolition, wood blocking, setting of curbs, plumbing/ electrical .			0.00 EA	\$0.00
WE ARE LICENSED, INSURED & BONDED FOR YOUR PROTECTION			0.00 EA	\$0.00
				<b>\$28,974.67</b>

TOTAL

\$105,626.14

All work to be completed according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon verbal and/or written approval. EXTRA WORK RATES: SHINGLES; If more layers are found than listed above: \$35 per square per layer for asphalt and \$65 for wood. ROTTED WOOD; (up to 3/4" decking) replaced at \$3.75 a square foot. RAFTERS OR SILLS; will be replaced at \$69 a man hour; plus materials. CONTRACTOR: To carry \$2 million dollar "General Liability" Insurance and our workers are fully covered by "Workman's Compensation" Insurance. All "surplus" materials are property of contractor. Contractor not liable under terms of warranty unless paid in full. OWNER: 1.) To allow seller to place a sign and use of address for promotional advertising. 2.) 33% down payment , 33% due upon start date, remainder due at Substantial Completion and may not withhold more than 10% if there are any "punch list items" to be resolved, remainder due upon completion of "punch list" Balances over 30 days will incur 1.75% interest per month. In event of default by buyer, buyer agrees to pay all costs of collection including attorneys fees in addition to other damages/expenses incurred by seller. We accept American Express, Discover, MasterCard and Visa; a rate of 3.5% will be charged on all purchases.

\_\_\_\_\_  
Company Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date



**Rural Asset Management**  
**Po box 678**  
**Desoto, KS 66018**

**ESTIMATE**

INVOICE 973  
DATE: 4/10/2024

**BILL TO:**  
Beloit, KS

**SHIP TO:**

**COMMENTS OR SPECIAL INSTRUCTIONS:**  
Shipment contains fragile goods

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
	143	Window Size (approximate)		Warehouse	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
103	49.5" x 48.5"	639.00	65,817 .00
2	49.5" x 60"	835.00	1670.00
16	42" x 22.5"	692.00	11,072.00
20	62" x 36"	617.00	12,340
27	54.5" x 36"	905.00	24,435
1	47" x 36"	598.00	598
4	39.5" x 36"	486.00	1944
173	Labor		69200
173	Materials	86	14878
		SUBTOTAL	-
		SALES TAX	0
		SHIPPING & HANDLING	0
		TOTAL DUE	201,954.00

Make all checks payable to Rural Asset Management LLC  
If you have any questions concerning this invoice, contact: Shane 913-593-4199 Or our office at 620-418-9500

**THANK YOU FOR YOUR BUSINESS!**



## Transmission Confirmation

Your uploaded file has been transmitted. It is **highly recommended** to print this page to keep for your records. Remember, **you must check the status** of your transmission to verify if it was "Accepted" or "Rejected."

**Receipt ID:** AATS1094C-24-00055976

**Date and Time:** 04/29/2024 04:54:48 PM +00:00

### Your Transmitted Form File

File Name	File Size
1094C_Request_TBFN6_20240419T095822064Z.xml	12.83 KB