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Beloit, Kansas 67420
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www.beloitks.org

CITY COUNCIL AGENDA

Wednesday, August 2, 2023

7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report
 - a. 2nd Quarter Treasurer Report

4. PUBLIC COMMENT

- A. Terri, Tyler, and Eric Dunstan - Lime Sludge Removal Contract

5. CLOSED SESSION

Executive session for consultation with the city attorney pursuant to the non-elected personnel pursuant to, K.S.A. 75-4319(b)(1), for a period of 30 minutes. The open meeting will resume after the executive session.

6. CONSENT AGENDA

- A. 7/19/2023 City Council Meeting Minutes
- B. 7/26/2023 Special Meeting Minutes
- C. 7/28/2023 Special Meeting Minutes X 2
- D. Appropriations 8A

7. ORDINANCES

- A. None

8. RESOLUTIONS

- A. None

9. FORMAL ACTIONS

- A. Schwab-Eaton Engineering Agreement for Raw Water Line
- B. Rural ReDevelopment Group LLC, Letter of Intent
- C. AGORA Architecture Proposal
- D. AGCO REC Renewal
- E. 2024 City of Beloit Budget Hearing for August 16th, 2023

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report

2. DISCUSSION ITEMS

- A. None

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

Amanda Lomax is inviting you to a scheduled Zoom meeting.

Topic: My Meeting

Time: Aug 2, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89800916865>

Meeting ID: 898 0091 6865

Passcode: 807987

One tap mobile

+16694449171,,89800916865#,,,,*807987# US

**+16699009128,,89800916865#,,,,*807987# US
(San Jose)**

Dial by your location

- **+1 669 444 9171 US**
- **+1 669 900 9128 US (San Jose)**
- **+1 719 359 4580 US**
- **+1 253 205 0468 US**
- **+1 253 215 8782 US (Tacoma)**
- **+1 346 248 7799 US (Houston)**
- **+1 301 715 8592 US (Washington DC)**
- **+1 305 224 1968 US**
- **+1 309 205 3325 US**
- **+1 312 626 6799 US (Chicago)**
- **+1 360 209 5623 US**
- **+1 386 347 5053 US**
- **+1 507 473 4847 US**
- **+1 564 217 2000 US**
- **+1 646 558 8656 US (New York)**
- **+1 646 931 3860 US**
- **+1 689 278 1000 US**

Meeting ID: 898 0091 6865

Passcode: 807987

Find your local number:

<https://us02web.zoom.us/j/kSWJmiKUo>

BELOIT CITY COUNCIL MEETING MINUTES
July 19, 2023

The Beloit City Council met in regular session on July 19, 2023, in the Council Chambers. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance were Andrew Grabon, Tony Gengler, Todd Adolph and Gretchin Staples. Also, present was City Attorney Katie Schroeder, Interim City Manager Mandy Lomax, and Deputy City Clerk Jessica Rosebaugh. Councilor Lee McMillan was present via zoom. Councilor Jamie Meier was absent from the meeting.

Department Heads in attendance were Emily Benedick, Steve Krier and Chad Lackey.

Mayor Tom Naasz gave the invocation, and the Pledge of Allegiance was recited.

City Attorney Katie Schroeder reported on the following:

1. The City Attorney commented on the City Manager Recruitment e-mail update from Marla Flentje of the Austin Peters Group and discussed the schedule for the interviews on July 26th, 2023 and July 28, 2023.

Interim City Manager Mandy Lomax reported on the following:

1. WTP/Pipeline update.
2. Solar Farm update.
3. Water Supply update.
4. Walking bridge update.

Beloit Police Chief Chad Lackey reported on the following:

1. The new Durango got badged and is now getting tinted.
2. There is a bid for the new vehicle fitting.
3. They will be assisting MCSO at the fair.
4. There is an upcoming disc golf tournament.
5. The license plate reader has identified three suspects from out of town that committed a crime in town.

Economic Development Director Emily Benedick reported on the following:

1. The signage applications are done.
2. The economic development/tourism grant for a new website.
3. The public housing survey update.
4. Discussed interview itineraries for the three potential candidates for City Manager.

A motion was made by Councilor Grabon and seconded by Councilor Staples to approve the July 5, 2023 Council Meeting Minutes, July 13, 2023 Special Meeting Minutes, and Appropriations 7B in its entirety. Motion carried 5-0. Nays: None.

A motion was made by Councilor Gengler and seconded by Councilor Adolph to approve Resolution 2023-13 Housing Authority Appointment of Mary Maxwell for a four-year term from August 2023-2027. Motion carried 5-0. Nays: None.

A motion was made by Councilor Grabon and seconded by Councilor McMillan to approve the contract with Landoll for the Airport Land Swap in the amount of \$10,193.00. Motion carried 5-0. Nays: None

A motion was made by Councilor Gengler and seconded by Councilor Adolph to approve the Pole bid from Bridgewell Resources in the amount of \$24,815.00 for (35) 15# Penta treated poles. Motion carried 5-0. Nays: None

A motion was made by Councilor Grabon and seconded by Councilor Gengler to approve the Bucket Truck bid from Altec Industries in the amount of \$390,256.80. Motion carried 5-0. Nays: None

A motion was made by Councilor Staples and seconded by Councilor Grabon to approve the bid for partially funded health and dental insurance in an approximate amount of \$924,100.68 from Blue Cross/Blue Shield with an employer starting rate at 84% and employee contribution rate at 16% for the Comprehensive Major Medical and employer rate of 95% and employee contribution rate at 5% for the High Deductible Insurance plan. Motion carried 5-0. Nays: None

A motion was made by Councilor Staples and seconded by Councilor Gengler to table the approval of the Renewable Energy Certificate Sale to AGCO for a one-year period of July 2023-June 2024. Motion carried 4-0. Nays: None. Councilor Grabon abstained from voting.

A motion was made by Councilor Grabon and seconded by Councilor Adolph to approve the outfitting quote for the 2023 Dodge Durango from JR Audio Emergency Vehicle Outfitter in the amount of \$13,495.00. Motion carried 5-0. Nays: None

A motion was made by Councilor Grabon and seconded by Councilor McMillan to adjourn the meeting. Motion carried 5-0. Nays: None. The meeting ended at 7:45 p.m.

Mayor Tom Naasz started Work Session at 7:46 p.m. Council Members in attendance were Andrew Grabon, Tony Gengler, Gretchin Staples, and Todd Adolph. Also, present was City Attorney Katie Schroeder, Interim City Manager Mandy Lomax, and Deputy City Clerk Jessica Rosebaugh. Councilor Lee McMillan was present via zoom. Councilor Jamie Meier was absent from the meeting.

Department Heads in attendance were Emily Benedick, Steve Krier and Chad Lackey.

Interim City Manager Mandy Lomax commented on the following CIP project updates and other projects that need pushed up sooner than originally planned.

1. The lead and copper pipe questionnaire.
2. Meter reading updates.
3. Municipal Building Bathroom.
4. Water intake line replacement.
5. Lift station located by North Walnut.
6. North Walnut and East 8th Street grant applications.
7. SRTS 2D curb issues at Pump Mart.
8. Willow Springs Courtyard funding match request.
9. City Logo.
10. Solomon Valley Transportation Permanent Home.

Work Session was adjourned at 8:45 p.m.

TOM NAASZ, Mayor

ATTEST:

JESSICA ROSEBAUGH, Deputy City Clerk

BELOIT CITY COUNCIL SPECIAL MEETING MINUTES
July 26, 2023

The Beloit City Council met in a special meeting on July 26, 2023 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 6:30 p.m. City Council members in attendance were Gretchin Staples, Andrew Grabon, Lee McMillan, Tony Gengler and Jamie Meier. Also present was City Attorney Katie Schroeder. Absent from the meeting was Councilor Todd Adolph and Interim City Manager/City Clerk Amanda Lomax.

A motion was made by Councilor Meier and seconded by Councilor Grabon to approve a 60-minute closed session with the City Attorney and City Manager Candidate pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to conduct an interview. Motion carried 5-0. Nays: None.

Time Started: 6:33 pm

Time Ended: 7:33 pm

A motion was made by Councilor Grabon and seconded by Councilor McMillan to approve a 20-minute closed session with the City Attorney pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to discuss personnel matters and evaluate non-elected personnel. Motion carried 5-0. Nays: None.

Time Started: 7:34 pm

Time Ended: 7:54 pm

A motion to adjourn the Council meeting was made by Councilor Grabon and seconded by Councilor McMillan. Motion passed 5-0. The meeting ended at 7:54 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

BELOIT CITY COUNCIL SPECIAL MEETING MINUTES
July 28, 2023

The Beloit City Council met in a special meeting on July 28, 2023 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 5:05 p.m. City Council members in attendance were Gretchin Staples, Andrew Grabon, Lee McMillan, Tony Gengler and Jamie Meier. Also present was City Attorney Katie Schroeder. Absent from the meeting was Councilor Todd Adolph and Interim City Manager/City Clerk Amanda Lomax.

A motion was made by Councilor McMillan and seconded by Councilor Grabon to approve a 60-minute closed session with the City Attorney and City Manager Candidate pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to conduct an interview. Motion carried 5-0. Nays: None.

Time Started: 5:05 pm

Time Ended: 6:05 pm

A motion was made by Councilor Grabon and seconded by Councilor McMillan to approve a 20-minute closed session with the City Attorney pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to discuss personnel matters and evaluate non-elected personnel. Motion carried 5-0. Nays: None.

Time Started: 6:05 pm

Time Ended: 6:25 pm

A motion to adjourn the Council meeting was made by Councilor Grabon and seconded by Councilor Gengler. Motion passed 5-0. The meeting ended at 6:25 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

BELOIT CITY COUNCIL SPECIAL MEETING MINUTES
July 28, 2023

The Beloit City Council met in a special meeting on July 28, 2023 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 6:30 p.m. City Council members in attendance were Gretchin Staples, Andrew Grabon, Lee McMillan, Tony Gengler and Jamie Meier. Also present was City Attorney Katie Schroeder. Absent from the meeting was Councilor Todd Adolph and Interim City Manager/City Clerk Amanda Lomax.

A motion was made by Councilor Gengler and seconded by Councilor Staples to approve a 60-minute closed session with the City Attorney and City Manager Candidate pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to conduct an interview. Motion carried 5-0. Nays: None.

Time Started: 6:31 pm

Time Ended: 7:31 pm

A motion was made by Councilor Grabon and seconded by Councilor Meier to approve a 20-minute closed session with the City Attorney pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to discuss personnel matters and evaluate non-elected personnel. Motion carried 5-0. Nays: None.

Time Started: 7:34 pm

Time Ended: 7:54 pm

A motion was made by Councilor Grabon and seconded by Councilor Gengler to approve a 30-minute closed session with the City Attorney and Marla Flentje of the Austin Peters Group pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1) to discuss personnel matters and evaluate non-elected personnel. Motion carried 5-0. Nays: None.

Time Started: 7:54 pm

Time Ended: 8:24 pm

A motion to adjourn the Council meeting was made by Councilor McMillan and seconded by Councilor Grabon. Motion passed 5-0. The meeting ended at 8:25 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>					
6	ABRAM READY-MIX, INC									
90254	8/4/2023	8/4/2023	2,343.93							Posted
	30-00-6150		47681-ROCK	1,636.33 ✓	0.00					
	30-00-6150		47680-ROCK	707.60 ✓	0.00					
				2,343.93 ✓	0.00					
90285	8/4/2023	8/4/2023	479.88 47682							Posted
	53-43-6150		FLOWABLE	479.88 ✓	0.00					
9	ACKERMAN SUPPLY									
90265	8/4/2023	8/4/2023	1.49 336411							Posted
	10-18-6000		LYNCH PIN	1.49 ✓	0.00					
3607	AGORA ARCHITECTURE									
90229	8/4/2023	8/4/2023	15.30 1894							Posted
	10-11-5320		POSTAGE REIMBURSEMENT	15.30 ✓	0.00					
767	AIRGAS USA, LLC									
90232	8/4/2023	8/4/2023	308.04 9139706240							Posted
	53-41-6230		NITROGEN	308.04 ✓	0.00					
3386	ARAMARK UNIFORM SERVICES									
90242	8/4/2023	8/4/2023	238.68 2801386736							Posted
	10-13-4300		ACCT#234430022-2801386736	238.68 ✓	0.00					
90255	8/4/2023	8/4/2023	144.25 2801390083							Posted
	10-15-3000		ACCT#235005600-2801390083	144.25 ✓	0.00					
3423	ALEX BELL									
90239	8/4/2023	8/4/2023	9.62							Posted
	53-43-5800		MEAL REIMBURSEMENT	9.62 ✓	0.00					
2809	BELOIT CAR WASH LLC									
90244	8/4/2023	8/4/2023	310.86							Posted
	10-13-4310		JUNE CAR WASHES	310.86 ✓	0.00					
2735	BEVERAGE CARBONATION SERVICE									
90279	8/4/2023	8/4/2023	1,542.28 H237019							Posted
	51-41-6170		CO2	1,542.28 ✓	0.00					
1810	BOBCAT OF SALINA									
90256	8/4/2023	8/4/2023	146.38 079421							Posted
	25-00-6180		OIL & FILTER	146.38 ✓	0.00					
3433	BOMGAARS									
90238	8/4/2023	8/4/2023	14.16 189454							Posted
	53-43-6000		FASTENERS	14.16 ✓	0.00					
90252	8/4/2023	8/4/2023	31.98							Posted
	10-15-6000		191093-GAS CAN	21.99 ✓	0.00					
	10-15-6000		189781-GLOVES	9.99 ✓	0.00					
				31.98 ✓	0.00					
90276	8/4/2023	8/4/2023	9.99 189962							Posted
	52-43-6000		STAKE KIT	9.99 ✓	0.00					
109	BSN SPORTS, LLC									
90269	8/4/2023	8/4/2023	96.25 307279132							Posted
	10-17-6800		MOUTH PIECES	96.25 ✓	0.00					
1514	RAYMOND BUDKE									
90257	8/4/2023	8/4/2023	56.90							Posted
	25-00-7450		PHONE REIMBURSEMENT-JULY	56.90 ✓	0.00					
3043	C & B EQUIPMENT									
90280	8/4/2023	8/4/2023	591.59 15555-00							Posted
	51-41-4360		AIR RELEASE VALVE	591.59 ✓	0.00					
1358	CUNNINGHAM TELEPHONE & CABLE CO									
90292	8/4/2023	8/4/2023	84.13 03362							Posted
	10-15-5310		STREET DEPT	84.13 ✓	0.00					
90293	8/4/2023	8/4/2023	84.98 10210							Posted
	26-00-5310		COMM DEV	84.98 ✓	0.00					
90294	8/4/2023	8/4/2023	274.37 11854							Posted
	10-11-5310		ADMIN	274.37 ✓	0.00					
90295	8/4/2023	8/4/2023	195.48 11856							Posted
	10-13-5310		PD	195.48 ✓	0.00					

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#		Date	Status
	Account#	Work Order		Description				Debit	Credit
1358	CUNNINGHAM TELEPHONE & CABLE CO (continued)								
90296	8/4/2023	8/4/2023	77.69	12334					Posted
	10-14-5310			FD				77.69✓	0.00
90297	8/4/2023	8/4/2023	115.40	13609					Posted
	53-43-5310			SYSTEMS				38.47✓	0.00
	52-43-5310			SYSTEMS				38.47✓	0.00
	51-43-5310			SYSTEMS				38.46✓	0.00
								115.40✓	0.00
90298	8/4/2023	8/4/2023	252.91	13610					Posted
	10-22-5310			AIRPORT				252.91✓	0.00
90299	8/4/2023	8/4/2023	81.22	13094					Posted
	10-18-5310			PARKS & REC				81.22✓	0.00
90300	8/4/2023	8/4/2023	287.75	12754					Posted
	51-41-5310			WATER PLANT				84.76✓	0.00
	53-41-5310			POWER PLANT				202.99✓	0.00
								287.75✓	0.00
90301	8/4/2023	8/4/2023	77.69	13611					Posted
	10-21-5310			POOL				77.69✓	0.00
90302	8/4/2023	8/4/2023	688.69	09408					Posted
	53-41-5310			DTA BOX-POWER PLANT				1.99✓	0.00
	53-41-5310			1 YR CABLE SERVICE SUBSCRIPTION				686.70✓	0.00
								688.69✓	0.00
193	DOLLAR GENERAL STORE-MSC-410526								
90266	8/4/2023	8/4/2023	18.65	1001259380					Posted
	10-21-6190			COFFEE & PLATES				18.65✓	0.00
236	FOUTS INSURANCE AGENCY INC.								
90233	8/4/2023	8/4/2023	50.00						Posted
	10-11-5250			NOTARY BOND RENEWAL-J. ROSEBAU				50.00✓	0.00
2628	TREVOR GARDNER								
90281	8/4/2023	8/4/2023	358.13						Posted
	51-41-5310			PHONE REIMBURSEMENT-AUGUST				106.61✓	0.00
	51-41-5800			MILEAGE REIMBURSEMENT				251.52✓	0.00
								358.13✓	0.00
3006	GT DISTRIBUTORS-AUSTIN								
90245	8/4/2023	8/4/2023	28.25	INV0951245					Posted
	10-13-2911			GLOCK EXT				28.25✓	0.00
2659	HAWKINS								
90282	8/4/2023	8/4/2023	3,369.14						Posted
	52-41-6170			6520877-AQUA HAWK				1,419.10✓	0.00
	51-41-6170			6520875-CHLORINE & SODIUM HEXA GL				1,950.04✓	0.00
								3,369.14✓	0.00
3078	HISEROTE TRASH SERVICE								
90251	8/4/2023	8/4/2023	15,122.02						Posted
	54-41-3000			TRASH COLLECTION				15,122.02✓	0.00
328	IIMC								
90230	8/4/2023	8/4/2023	150.00						Posted
	10-11-5410			J. ROSEBAUGH MEMBERSHIP DUES				150.00✓	0.00
486	KDHE-BUREAU OF WATER								
90305	8/4/2023	8/4/2023	6,226.48						Posted
	51-45-9803			2986-REVOLVING LOAN-PROJECT #298				6,226.48✓	0.00
3371	KMEA - MID-STATES								
90234	8/4/2023	8/4/2023	1,027.75	2570-6-23					Posted
	53-41-4330			INSTALL BREAKER				1,027.75✓	0.00
1887	KMEA GRDA OPERATING FUND								
90236	8/4/2023	8/4/2023	169,108.09	GRDA-BE-23-08					Posted
	53-41-6215			AUGUST SERVICE				169,108.09✓	0.00
556	KMEA WAPA OPERATING FUND								
90240	8/4/2023	8/4/2023	18,209.56	WAPA-BL-23-07					Posted
	53-41-6215			JULY SERVICE				18,209.56✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Post Date	Amount	Invoice	Date	PO#	Date	Status
	Account#		Work Order			Description		Debit	Credit
366	KMEA/KMGA (continued)								
90235	8/4/2023	8/4/2023		35.00	KMGA-BE-2023-06				Posted
	53-41-6215				JUNE SERVICE			35.00✓	0.00
3170	KRIZ-DAVIS/BORDER STATES ELECTRIC SUPPLY								
90258	8/4/2023	8/4/2023		490.36	926672517				Posted
	53-43-7440				SAFETY HARNESS			490.36✓	0.00
1037	LATTIN AVIATION-TRAVIS LATTIN								
90274	8/4/2023	8/4/2023		1,200.00					Posted
	10-22-3000				SERVICE CONTRACT-AUGUST			1,200.00✓	0.00
409	LIGHT & WATER UTILITIES								
90291	8/4/2023	8/4/2023		36,833.31					Posted
	10-11-6220				ADMIN			1,697.69✓	0.00
	10-11-6220				ADMIN SHARE			6.33✓	0.00
	10-13-6220				PD SHARE			6.33✓	0.00
	51-41-6220				WATER SHARE			6.34✓	0.00
	10-14-6220				FIRE DEPT			277.16✓	0.00
	10-15-6220				TRANSPORTATION			367.05✓	0.00
	10-18-6220				PARKS & REC			11,778.56✓	0.00
	10-20-6220				CEMETERY			82.42✓	0.00
	10-22-6220				AIRPORT			188.88✓	0.00
	51-41-6220				WATER PLANT			8,492.33✓	0.00
	52-41-6220				SEWER PLANT			8,243.70✓	0.00
	53-41-6220				POWER PLANT			439.65✓	0.00
	51-43-6220				WATER SYSTEMS			118.60✓	0.00
	52-43-6220				SEWER SYSTEMS			118.60✓	0.00
	53-43-6220				SYSTEMS OP SHARE			118.60✓	0.00
	51-43-6220				SYSTEMS OP SHARE			33.92✓	0.00
	52-43-6220				SYSTEMS OP SHARE			33.92✓	0.00
	53-43-6220				SYSTEMS OP SHARE			33.92✓	0.00
	10-13-6220				PD SHARE			33.91✓	0.00
	53-43-6220				ELECTRIC SYSTEMS			65.19✓	0.00
	10-19-6220				NORTH CAMPUS			1,912.25✓	0.00
	10-21-6220				POOL			2,758.20✓	0.00
	10-13-6220				PD			19.76✓	0.00
								36,833.31✓	0.00
424	MCHENRY ELECTRIC & SUPPLY								
90268	8/4/2023	8/4/2023		15.50	032982				Posted
	10-18-6180				6 PACK MIX			15.50✓	0.00
2977	MESSENGER CLOTHING COMPANY								
90270	8/4/2023	8/4/2023		152.40	21141				Posted
	10-17-6800				FIT WALK TEES			152.40✓	0.00
3609	MIDWEST EQUIPMENT MFG.								
90271	8/4/2023	8/4/2023		4,807.00	148423				Posted
	10-18-7400				LEAF VAC			4,807.00✓	0.00
467	MITCHELL CO HIGHWAY DEPT								
90259	8/4/2023	8/4/2023		583.96	72023-47				Posted
	25-00-6090				TACK OIL			583.96✓	0.00
470	MITCHELL COUNTY SOLID WASTE								
90278	8/4/2023	8/4/2023		10.00	008213				Posted
	52-41-3000				TRASH			10.00✓	0.00
342	MUNICIPAL SUPPLY INC. OF NEBRASKA								
90283	8/4/2023	8/4/2023		400.98	0877414-IN				Posted
	51-43-6000				ADAPTER			400.98✓	0.00
2301	NEX-TECH WIRELESS								
90246	8/4/2023	8/4/2023		446.34	9842400				Posted
	10-13-5310				PD PHONES			446.34✓	0.00
2266	NORTH CENTRAL LABORATORIES OF WISCONSIN								
90284	8/4/2023	8/4/2023		322.76	489869				Posted
	52-41-4360				16' SLUDGE CORE TAKERS			322.76✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
3610	NORTHWEST T & T ELECTRIC INC. (continued)							
90286	8/4/2023	8/4/2023	298.00	22929				Posted
	51-41-4360			BALL BEARING, CHECK MOTOR			298.00✓	0.00
3200	NUTRIEN AG SOLUTIONS							
90260	8/4/2023	8/4/2023	184.40	52036413				Posted
	41-00-8417			CHEMICALS TO SPRAY POND DAM			184.40✓	0.00
2946	PACE ANALYTICAL SERVICES, INC.							
90287	8/4/2023	8/4/2023	1,834.40					Posted
	51-41-3000			2360188877-LAB TESTING			917.20✓	0.00
	51-41-3000			2360188750-LAB TESTING			917.20✓	0.00
							1,834.40✓	0.00
2684	PALMER STACEY							
90261	8/4/2023	8/4/2023	26.00					Posted
	25-00-3000			CDL REIMBURSEMENT			26.00✓	0.00
3608	POWER PLANT COMPLIANCE, LLC							
90272	8/4/2023	8/4/2023	3,500.00	15981				Posted
	53-41-6700			KDHE CONST. PERMIT APPLICATION &			3,500.00✓	0.00
2979	RAY'S APPLE MARKET							
90253	8/4/2023	8/4/2023	227.89	4023				Posted
	10-11-6000			WATER, PLATES, BOWLS			227.89✓	0.00
90267	8/4/2023	8/4/2023	302.15					Posted
	10-21-6190			4255-PAPER PLATES			13.99✓	0.00
	53-41-6000			1371-WATER			288.16✓	0.00
							302.15✓	0.00
90277	8/4/2023	8/4/2023	124.06	3845				Posted
	51-41-6000			BOUNTY, ICE, VINEGAR, SPOONS, FOR			124.06✓	0.00
94	SCHENDEL PEST CONTROL							
90241	8/4/2023	8/4/2023	335.00					Posted
	53-43-3000			AGREEMENT RENEWAL			111.67✓	0.00
	52-43-3000			AGREEMENT RENEWAL			111.67✓	0.00
	51-43-3000			AGREEMENT RENEWAL			111.66✓	0.00
							335.00✓	0.00
488	SCHWAB EATON BELOIT							
90262	8/4/2023	8/4/2023	3,760.25	23.4.0020-2				Posted
	30-00-3000			CCLIP APPLICATION			3,760.25✓	0.00
598	SECRETARY OF STATE							
90306	8/4/2023	8/4/2023	25.00					Posted
	10-11-3000			NOTARY BOND/J. ROSEBAUGH			25.00✓	0.00
1991	SIMPSON FARM ENTERPRISES							
90263	8/4/2023	8/4/2023	1.73	49790B				Posted
	10-15-4310			ELBOW			1.73✓	0.00
624	BART SNYDER							
90288	8/4/2023	8/4/2023	9.62					Posted
	51-43-5800			MEAL REIMBURSEMENT			9.62✓	0.00
643	STANION WHSE ELECTRIC COMPANY							
90264	8/4/2023	8/4/2023	3,826.45					Posted
	53-43-6000			5559669-00-COLD SHRINK			1,833.74✓	0.00
	53-43-6000			5559669-01-COLD SHRINK			1,833.74✓	0.00
	53-43-6000			5563876-00-SPLITBOLT CONNECTORS			158.97✓	0.00
							3,826.45✓	0.00
1643	UNITED INDUSTRIES INC							
90273	8/4/2023	8/4/2023	9,312.00	0074368-IN				Posted
	10-21-6170			ACCU TABS			7,372.00✓	0.00
	23-00-6000			ACCU TABS			1,940.00✓	0.00
							9,312.00✓	0.00
704	UNIVAR USA INC							
90289	8/4/2023	8/4/2023	27,940.86					Posted
	51-41-6170			51305440-ALUMINUM SULFATE			26,718.86✓	0.00
	51-41-6170			51322042-AMMONIUM SULFATE			1,222.00✓	0.00
							27,940.86✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
822	USA BLUE BOOK (continued)							
90290	8/4/2023	8/4/2023	568.58	INV00064453				Posted
	51-41-6000			THERMO ORION PROBE			568.58✓	0.00
2067	VERIZON WIRELESS SERVICES, LLC							
90231	8/4/2023	8/4/2023	201.62	9939825490				Posted
	10-11-5310			ADMIN			70.38✓	0.00
	53-43-5310			SYSTEMS			23.38✓	0.00
	52-43-5310			SYSTEMS			27.62✓	0.00
	51-43-5310			SYSTEMS			27.63✓	0.00
	51-41-5310			WATER PLANT STAND BY PHONE			23.25✓	0.00
	10-20-5310			CEMETERY			29.36✓	0.00
							201.62✓	0.00
90275	8/4/2023	8/4/2023	75.20	9939835700				Posted
	53-41-5310			POWER PLANT STAND BY PHONE			41.80✓	0.00
	52-41-5310			SEWER PLANT			33.40✓	0.00
							75.20✓	0.00
3409	WEBBER-GROSS WELDING, LLC							
90237	8/4/2023	8/4/2023	3,852.00	6602				Posted
	53-41-4330			PIPE & ENDS			3,852.00✓	0.00
3382	WILSON COMMUNICATIONS							
90303	8/4/2023	8/4/2023	4,715.00					Posted
	10-11-3360			SERVICE CONTRACT			2,115.00✓	0.00
	51-41-3000			SERVICE CONTRACT			345.00✓	0.00
	53-41-3000			SERVICE CONTRACT			290.00✓	0.00
	53-43-3000			SERVICE CONTRACT			236.67✓	0.00
	52-43-3000			SERVICE CONTRACT			236.67✓	0.00
	51-43-3000			SERVICE CONTRACT			236.66✓	0.00
	10-17-3000			SERVICE CONTRACT			320.00✓	0.00
	10-15-3000			SERVICE CONTRACT			335.00✓	0.00
	52-41-3000			SERVICE CONTRACT			250.00✓	0.00
	10-20-3000			SERVICE CONTRACT			160.00✓	0.00
	26-00-3000			SERVICE CONTRACT			190.00✓	0.00
							4,715.00✓	0.00
3435	XEROX FINANCIAL SERVICES							
90247	8/4/2023	8/4/2023	142.73	4465316				Posted
	10-13-7460			INV 4465316-PD COPIER			142.73✓	0.00

328,790.51 73 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 8/4/2023

Ending: 8/4/2023

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

City of Beloit 2023 2nd Quarter Treasurer's Report

Fund	Beginning Balance	Revenue	Expense	Ending Balance
General	1,042,785.63	806,185.82	866,099.52	982,871.93
Employee Benefit	471,244.96	455,347.97	442,317.91	484,275.02
Library	14,974.55	63,013.77	3,097.21	74,891.11
Special Parks and Recreation	137,519.16	8,514.94	26,722.20	119,311.90
Equipment Reserve	257,026.95	68,750.01	36,471.19	289,305.77
Special Highway	91,763.16	21,443.01	30,794.05	82,412.12
Economic Development	42,279.05	13,524.97	23,099.87	32,704.15
Beloit Land Bank	27,515.16	-	2,064.70	25,450.46
Capital Improvement Fund	727,334.35	524,108.44	434,979.38	816,463.41
Law Enforcement Trust Fund	2,186.46	5.85	-	2,192.31
Fire Equipment Reserve	57,396.12	12,031.41	558.21	68,869.32
Police Department Capital Reserve Fund	20,630.35	-	-	20,630.35
Fire Department Capital Reserve Fund	39,023.99	-	-	39,023.99
Bond Fund	697,188.81	86,251.39	116,703.30	666,736.90
Water Fund	197,514.36	481,026.53	512,608.14	165,932.75
Water Pollution Treatment	272,999.38	283,037.97	269,769.12	286,268.23
Electric Utility	540,377.86	1,339,414.95	1,512,065.80	367,727.01
Refuse	42,320.38	50,823.30	60,527.22	32,616.46
Bec Plant & Equip Replacement	1,742,607.10	140,457.03	-	1,883,064.13
Water Plant/Equip Replacement	317,597.96	58,923.75	34,462.00	342,059.71
WPC Plant & Equipment Replacement	603,454.91	31,155.51	-	634,610.42
Cemetery Endowment	68,226.67	4,304.75	-	72,531.42
TOTALS	7,413,967.32	4,448,321.37	4,372,339.82	7,489,948.87
Outstanding Debt:				
Water Treatment Plant KDHE Loan Balance	737,500.00			
AMR Loan with KDHE \$	-		2022 Dodge Durango	\$22,960.72
PBC Revenue Bonds \$	3,400,000.00		Fire Truck Lease	\$ 42,793.69
General Obligation - Street Projects \$	1,605,000.00		Street Sweeper	\$ -
Revenue Bonds (Power Plant Projects) \$	1,915,000.00		Fair Ground Lease	\$ 50,000.00
\$	7,657,500.00		\$	115,754.41

City of Beloit
2023 Budget and Fund Balances
June 30, 2023

<i>Budgeted Funds</i>	<i>2023 Budgeted Expenditures</i>	<i>YTD Expenditures 6/30/2023</i>	<i>YTD Budget % Expended</i>	<i>2022 Budget Revenue</i>	<i>YTD Revenue 6/30/2023</i>	<i>YTD Budget % Received</i>	<i>Cash Balance 6/30/2023</i>	<i>Budget Authority Remaining</i>
General	\$2,925,424.00	\$1,477,728.89	50.51%	\$1,930,808.23	\$1,138,962.89	58.99%	\$982,871.93	\$1,447,695.11
Employee Benefit	\$1,780,268.00	\$793,648.76	44.58%	\$1,007,364.27	\$569,993.98	56.58%	\$484,275.02	\$986,619.24
Library	\$225,582.00	\$126,824.52	56.22%	\$194,868.33	\$134,951.77	69.25%	\$74,891.11	\$98,757.48
Special Parks and Recreation	\$39,384.00	\$29,187.70	74.11%	\$101,936.86	\$93,436.92	91.66%	\$119,311.90	\$10,196.30
Special Highway	\$145,451.00	\$38,985.56	26.80%	\$45,199.73	\$23,756.72	52.56%	\$82,412.12	\$106,465.44
Economic Development	\$104,578.00	\$49,334.07	47.17%	\$49,980.44	\$36,455.47	72.94%	\$32,704.15	\$55,243.93
Fire Equipment Fund	\$60,000.00	\$0.00	0.00%	\$36,706.76	\$25,233.56	68.74%	\$68,869.32	\$60,000.00
Water Fund	\$1,854,162.00	\$918,300.49	49.53%	\$966,655.29	\$415,568.05	42.99%	\$165,932.75	\$935,861.51
Water Pollution Treatment	\$981,982.00	\$459,081.44	46.75%	\$546,340.58	\$254,939.36	46.66%	\$286,268.23	\$522,900.56
Electric Utility	\$6,643,585.00	\$2,530,536.85	38.09%	\$2,769,224.04	\$1,437,296.95	51.90%	\$367,727.01	\$4,113,048.15
Refuse	\$257,180.00	\$87,547.64	34.04%	\$103,525.97	\$51,745.86	49.98%	\$32,616.46	\$169,632.36
Beloit Land Bank	Non-Budgeted	\$2,207.95		\$9,722.22	\$9,722.22	0.00%	\$25,450.46	
Law Enforcement Trust Fund	Non-Budgeted	\$0.00		\$9.94	\$4.09	41.15%	\$2,192.31	
Capital Improvement	Non-Budgeted	\$534,750.29		\$866,207.02	\$354,029.87	40.87%	\$816,463.41	
Police CIP Fund	Non-Budgeted	\$0.00		\$8,259.89	\$8,259.89	0.00%	\$20,630.35	
General Fund Equip Reserve	Non-Budgeted	\$121,007.24		\$137,500.02	\$68,750.01	50.00%	\$289,305.77	
Fire CIP Fund	Non-Budgeted	\$0.00		\$0.00	\$0.00	0.00%	\$39,023.99	
Bonds	Non-Budgeted	\$186,117.44		\$173,716.81	\$87,825.29	50.56%	\$666,736.90	
Electric Equipment Fund	Non-Budgeted	\$0.00		\$280,914.06	\$140,457.03	50.00%	\$1,883,064.13	
Water Equipment Fund	Non-Budgeted	\$34,462.00		\$117,847.50	\$58,923.75	50.00%	\$342,059.71	
Waste-water Fund	Non-Budgeted	\$0.00		\$62,311.02	\$31,155.51	50.00%	\$634,610.42	
Cemetery Endowment Fund	Non-Budgeted	\$0.00		\$5,054.75	\$750.00	14.84%	\$72,531.42	
	\$15,017,596.00	\$7,389,720.84		\$9,414,153.73	\$4,942,219.19		\$7,489,948.87	\$8,506,420.08

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517
Email beloit@nckcn.com

Request For Public Comment

Request to make a public comment during a scheduled City of Beloit Council Meeting.

Name of Requester: Terri Dunstan, Tyler Dunstan, Eric Dunstan

Address: 3085 US 24 Hwy Beloit Telephone No. 785-738-8273

Council Meeting to Attend: Wed. Aug 2nd

Comment Detail: In regards to the lime sludge removal contract

_____ (use reverse side if necessary).

Terri Dunstan
Signature of Requester

For City Use Only

Request rec'd by: _____ Date: _____

Added to Agenda: _____

Space provided for additional information concerning request:

REQUEST FOR COUNCIL ACTION

DATE: 8/2/2023

TITLE: Schwab-Eaton Engineering Services

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

☐

ORDINANCE

☐

RESOLUTION

☒

FORMAL ACTION

☐

OTHER

RECOMMENDATION:

I recommend that Council approve the Engineering Services with Schwab-Eaton for the Raw Pumping Waterline for the amount of \$26,000.00 for Section I, Parts A & B, and \$18,000.00 for Section I, Parts C and D.

BACKGROUND:

It is recommended to get this process started as soon as possible because of the bad state of our existing raw waterline and the lead time of ordering and receiving supplies.

FINANCIAL IMPACT:

The funding for this project will be paid out of the CIP Fund 30-00-3000.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Amanda Lomax
City Clerk

A G R E E M E N T

Between

SCHWAB-EATON, P.A., CONSULTING ENGINEERS

and

CITY OF BELOIT, KANSAS

This AGREEMENT, made and entered into by and between Schwab-Eaton, P.A., Consulting Engineers, Manhattan, Kansas, party of the first part (hereinafter called the Engineer) and the City of Beloit, Kansas, party of the second part (hereinafter called the City):

WITNESSETH:

WHEREAS, the City is authorized and empowered to contract with the Engineers for the purpose of preparing detailed plans and specifications and other professional engineering services for the development of project documents for a new PVC raw water pumping line from the City's existing raw water pump station located along the Solomon River bank west of K-14 Highway and the City's existing water treatment plant, one railroad crossing, and various appurtenances.

WHEREAS, the Engineers are licensed in accordance with the law of the State of Kansas and are qualified to perform the professional engineering desired by the City, now, therefore,

IT IS AGREED by and between the two parties aforesaid as follows:

SECTION I - SERVICES AND RESPONSIBILITIES OF THE ENGINEER

PART A – DETAILED PLANS AND SPECIFICATIONS

1. Confer with City officials on specific project requirements, finance issues, schedules and other pertinent matters.
2. Meet with the City regarding the schedule of the project, methods of construction, contractor coordination, and utility relocations.
3. Conduct surveys and/or field investigations of the project site as required to design the project and develop plan drawings.
4. Confer with the City on various design considerations including pipe size, pipe type, flush hydrant location and type, street crossing requirements, railroad crossing permits, etc.
5. Complete preliminary plans and cost estimates and review with City officials.
6. Complete railroad crossing permit application(s) as necessary to satisfy the requirements of the railroad(s).
7. Prepare final plans, cost estimates and project specifications, including bidding documents.

8. Review final plans and specifications with City officials.
9. Submit final documents to the Kansas Department of Health and Environment and other interested agencies.

PART B – BIDDING

1. Coordinate bid letting date, time and place with City, and prepare final *Invitation to Bid*.
2. Assist and advise City in placing the advertisements of the *Invitation to Bid*.
3. Identify potential Contractors and suppliers, and distribute copies of *Invitation to Bid*. Maintain a record of prospective bidders and suppliers to whom contract documents have been issued.
4. Distribute construction contract documents to prospective bidders.
5. Interpret construction contract documents during the bidding periods. Prepare and issue addenda to the construction contract documents, when required.
6. Assist the City during bid opening. Conduct the bid opening, if requested, answer questions during bid opening, make preliminary tabulation of bids, and review questionnaires and bids for completeness.
7. Prepare and distribute formal bid tabulation sheets, evaluate bids, and make written recommendations to City concerning contract award.

PART C – CONSTRUCTION STAKING, CONTRACT ADMINISTRATION AND CONSTRUCTION INSPECTION

The Engineer will perform construction staking, contract administration and construction services as authorized by the City during the construction phase of the project. By performing these services, the Engineer shall not have authority or responsibility to supervise, direct, or control Contractor's work or have authority or responsibility for safety precautions and programs incident to Contractor's work or for any failure of Contractor to comply with laws, regulations, rules, ordinances, codes or orders applicable to Contractor furnishing and performing the work. Specific services to be performed by Engineer are as follows:

1. Prepare and distribute conforming copies of the construction contract documents. Included shall be a review of the Contractor's bonds and insurance certificates and furnishing the Contractor unsigned construction contract documents.
2. Submit five (5) sets of construction contract documents to the City's legal counsel for review and to the City for signature and distribution.
3. Make the necessary arrangements and conduct a preconstruction conference.
4. Review and comment on the Contractor's initial and updated construction schedules and advise City as to acceptability.

5. Review drawings and other data submitted by Contractor as required by the construction contract documents. Engineer's review shall be for general conformity to the construction contract drawings and specifications for the project and shall not relieve the Contractor of any contractual responsibilities. Such reviews shall not extend to means, methods, techniques, sequences, or procedures of construction, or to safety precautions and programs incident thereto.
6. Interpret construction contract drawings when requested by the City or Contractor. If authorized by the Contractor, Engineer may interpret construction contract drawings and specifications upon request by subcontractors and suppliers.
7. Stake the proposed improvements for construction. Engineer will meet with the Contractor to ensure that staking will meet the Contractor's needs for construction and that the information shown on the stakes is understood by all parties.
8. Provide on-site inspection for the work performed by the Contractor as the construction work progresses. Such inspection shall be by a part time project representative as the work warrants inspection during the non-critical portions of the work and full time inspection during critical portions of the work. Monthly progress reports will be provided to the City, if requested.
9. Prepare change orders and monthly estimates of completed construction as a basis for interim progress payments to the Contractor.
10. Conduct final inspection of the project and preparation of final contract documents.
11. Upon completion of the project, revise the construction contract drawings to conform to the construction records provided by the Resident Inspector and Contractor. Submit final set of "As Built" plans to the City.
12. Provide one-year certification through semi-annual inspections with a letter style report outlining findings of inspections.

PART D – SUPPLEMENTAL SERVICES

Supplemental services is defined as work that may be requested but is not included in the above tasks. These services may include but are not limited to:

1. Redesigns issued after final plans have been accepted.
2. Assistance with bid protests and rebidding.
3. Boundary surveys and legal descriptions associated with land procurement.
4. Preparation for litigation, arbitration, or other legal or administrative proceedings and appearances in court or at arbitration sessions, in connection with bid protests, change orders, or construction incidents.
5. Preparation of environmental assessments or impact statements.
6. Development of O & M manuals and/or management plans.

7. Assistance with the application process related to the KDOT State revolving loan fund.
8. Easement acquisition for infrastructure to be placed on private property.

SECTION II - RESPONSIBILITY OF THE CITY

The City shall provide information, assistance and compensation as follows:

1. Place at the disposal of the Engineer all records, reports, maps, plans and other data pertinent to the services required under this Agreement.
2. Furnish authorization to commence work on various parts of the work outlined in Section I above for the services required under this Agreement.
3. Reimburse the Engineer as follows:
 - a. For the services set forth in Section I, Parts A & B above, the Engineer shall be paid a lump sum total amount of \$26,000.00. Such fee shall be paid incrementally as the work progresses with monthly progress invoices. Progress plans, cost estimates and other pertinent information will be provided as requested to substantiate the amount of the progress billings.
 - b. For the services set forth in Section I, Parts C and D above, the Engineer shall be paid using our standard Hourly Billing Rates (attached) which shall represent just and full compensation for the work. Such fee shall be paid in monthly payments and for Part C, the total cost will not exceed \$18,000.00 without prior authorization from the City.
4. To the extent permitted by current State Statutes, including but not limited to municipal budget and cash basis, the City further agrees that this Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the present governing body and their successor.

SECTION III - MUTUAL AGREEMENTS

It is mutually agreed by the parties hereto:

1. That the services to be performed by the Engineer are personal and cannot be assigned, sublet or transferred without the written consent of the City.
2. That the right is reserved by the City to terminate this Agreement at any time, upon written notice, in the event the improvement is to be abandoned or indefinitely postponed or because of the Engineer's disability or death, or because the services of the Engineer are unsatisfactory, or failure by the Engineer to prosecute the work with due diligence or to complete the work within the time limits specified in this Agreement; provided however, that in any case, the Engineer shall be paid the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this Agreement.
3. That an adjustment of the Engineer's fee as stipulated in this Agreement may be made if, for any

reason, the scope of the work as set forth herein is materially changed. The amount of fee adjustment shall be based on an equitable formula which shall be mutually agreed upon by and between the parties at the time the scope of work is materially changed.

4. In providing services under this Agreement, the Engineer will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the Engineer and by mutual agreement between the parties, the Engineer will without additional compensation correct those services not meeting such a standard.
5. The City will pay railroad utility crossing permit fees and insurance policy premiums (if required) as part of the railroad crossing permitting process.

IT IS FURTHER AGREED that all contracts entered into under the provisions of this Contract shall be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF: said parties have caused this Agreement to be signed by their duly authorized officers this _____ day of _____, 2023.

CITY OF BELOIT, KANSAS

SCHWAB-EATON, P.A.
CONSULTING ENGINEERS
MANHATTAN, KANSAS

BY _____
Mayor

BY _____
Stuart Porter, Project Manager

ATTEST:

WITNESS:

BY _____
City Clerk

BY _____
Randy Stroede, Licensed Surveyor



HOURLY BILLING RATES

INCLUDES OVERHEAD AND PROFIT

PRINCIPAL ENGINEER	\$ 190.00	LANDSCAPE ARCHITECT III	\$ 135.00
PROJECT MANAGER	\$ 180.00	LANDSCAPE ARCHITECT II	\$ 121.00
3 MAN SURVEY CREW	\$ 195.00	LANDSCAPE ARCHITECT I	\$ 107.50
2 MAN SURVEY CREW	\$ 140.00	LANDSCAPE ARCHITECT ASSOCIATE II	\$ 97.00
1 MAN SURVEY CREW (GPS/ROBOT)	\$ 125.00	LANDSCAPE ARCHITECT ASSOCIATE I	\$ 82.50
PROFESSIONAL SURVEYOR III	\$ 113.00	ADMINISTRATIVE PROFESSIONAL	\$ 59.00
PROFESSIONAL SURVEYOR II	\$ 99.00	CONSTRUCTION INSPECTOR IV	\$ 90.00
PROFESSIONAL SURVEYOR I	\$ 90.00	CONSTRUCTION INSPECTOR III	\$ 79.00
STRUCTURAL ENGINEER	\$ 165.00	CONSTRUCTION INSPECTOR II	\$ 71.00
DESIGN ENGINEER V	\$ 162.00	CONSTRUCTION INSPECTOR I	\$ 67.00
DESIGN ENGINEER IV	\$ 148.00	DESIGN TECHNICIAN IV	\$ 93.00
DESIGN ENGINEER III	\$ 135.00	DESIGN TECHNICIAN III	\$ 86.50
DESIGN ENGINEER II	\$ 121.00	DESIGN TECHNICIAN II	\$ 81.00
DESIGN ENGINEER I	\$ 115.00	DESIGN TECHNICIAN I	\$ 75.00
ENGINEER IN TRAINING (EIT)	\$ 95.00	CADD TECHNICIAN III	\$ 68.50
SURVEY CREW CHIEF III	\$ 90.00	CADD TECHNICIAN II	\$ 64.00
SURVEY CREW CHIEF II	\$ 75.00	CADD TECHNICIAN I	\$ 56.00
SURVEY CREW CHIEF I	\$ 67.50	INTERN	\$ 46.00
SURVEYOR	\$ 63.00		

Effective October 1, 2022

Schwab-Eaton.com

REQUEST FOR COUNCIL ACTION

DATE: 8/2/2023

TITLE: Rural ReDevelopment Group LLC, Letter of Intent

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

☐

ORDINANCE

☐

RESOLUTION

☒

FORMAL ACTION

☐

OTHER

RECOMMENDATION:

I recommend Council approve the Letter of Intent with Rural ReDevelopment Group LLC.

BACKGROUND:

Approving the letter of intent with Rural ReDevelopment Group LLC will allow them to start the process of turning the North Campus Administrative Building and the Segregated Dormitory Building into approximately 43 units of workforce housing. This is a non-binding letter that is contingent on financing with federal/state grant funding and a local match of \$500,000.00. If the project is not successful the buildings will revert back to the city. These buildings have sat empty for well over a decade and this a great opportunity to re-purpose these buildings and get much needed housing that our community is lacking.

FINANCIAL IMPACT:

The city will sell the buildings for \$1 but the local matching will have to be community driven.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Amanda Lomax
City Clerk

**LETTER OF INTENT
(TRANSACTION)**

Rural ReDevelopment Group LLC
PO Box 678
DeSoto, KS 66018

Effective Date: 8/4/2023

Emily Benedick, Mitchell County Community Development Director
209 East Main, #104
Beloit, KS 67420

RE: Beloit Housing Project

This letter of intent, (the "Letter of Intent"), represents the basic terms for an agreement that shall be considered binding/ X non-binding. After this Letter of Intent has been made, another formal agreement may be constructed to the benefit of the Parties.

- I. The Buyer: Rural ReDevelopment Group LLC (the "Buyer") with a mailing address of PO Box 678, City of DeSoto, State of Kansas.
- II. The Seller: City of Beloit (the "Seller") with a mailing address of 119 N Hersey Ave, City of Beloit, State of Kansas.
- III. The Transaction: Buyer agrees to pay the Seller the amount of one dollar and zero cents (\$1.00) ("Purchase Price") in exchange for the former Administration Building, Segregated Dormitory building, and the adjacent parking lot located north of the buildings located on the north campus site (formerly Kansas Industrial School for Girls campus) ("Property"). See attached map for reference.
- IV. Payment: Payment shall be paid in the following manner: (check one)

X - At a Later Date: The Purchase Price must be paid by: TBD
- V. Deposit: With the signing of this Letter of Intent, the Parties agree that: (check one)

X - Deposit is NOT Required: The Buyer shall not be required to make payment at the time of signing this Letter of Intent.
- VI. Financing: The Buyer has made it known that: (check one)

X - Conditional Upon Financing: This Letter of Intent is conditional on the Buyer's ability to obtain financing. Financing shall be under the following terms: Developer in interested in

turning the buildings into roughly 43 units of workforce housing. Several state and federal grants/ loans are available for this project; however, there is a shortfall of roughly \$500,000. The City of Beloit and Mitchell County Economic Development Director will be responsible for securing the additional \$500,000 from local sources.

VII. Timeline and Sell Back:

- a. The Buyer and Seller must come to a formal agreement for purchase within 6 months of signing the letter of intent.
- b. If the Buyer is unable to make obvious project on the development of workforce housing project with 24 months of taking ownership of the building, the Seller will have the option to buy back the building for the Purchase Price.

VIII. Governing Law: This Letter of Intent shall be governed under the laws by the State of Kansas.

SELLER

Seller's Signature: _____ Date: _____

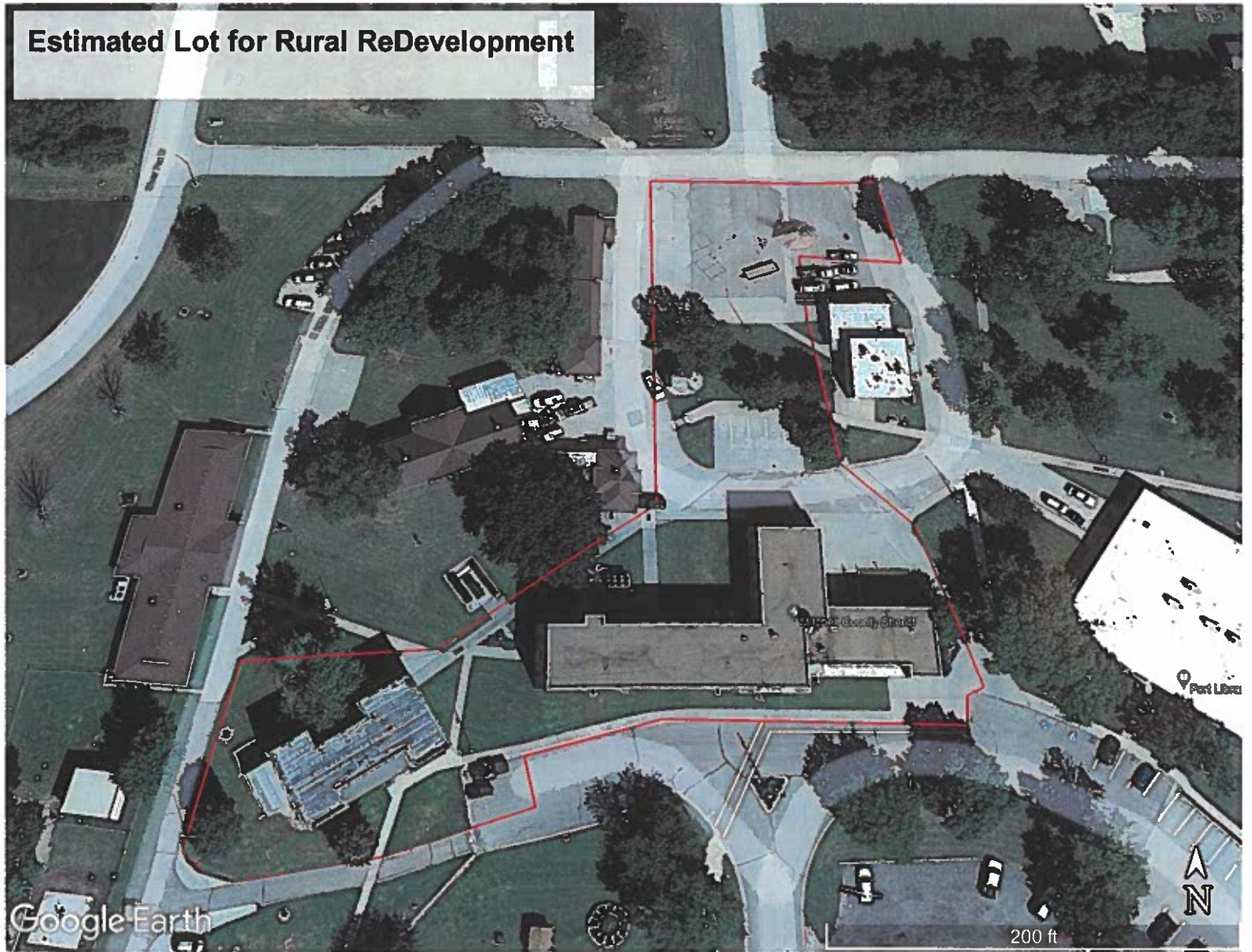
Print Name: _____

BUYER

Seller's Signature: _____ Date: _____

Print Name: _____

Estimated Lot for Rural ReDevelopment



REQUEST FOR COUNCIL ACTION

DATE: 8/2/2023

TITLE: AGORA Architecture Proposal

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

☐

ORDINANCE

☐

RESOLUTION

☒

FORMAL ACTION

☐

OTHER

RECOMMENDATION:

I recommend that Council approve the Design Proposal from AGORA Architecture to design the Municipal Building's main and lower level restrooms, main level hallway, and enlarge the council chambers for the amount of \$10,764.00.

BACKGROUND:

FINANCIAL IMPACT:

The funding for this project will be paid out of the General Fund Equipment Reserve fund 24-00-3000. As of 7/31/2023 the cash balance is \$302,830.56.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Amanda Lomax
City Clerk



July 19, 2023

Mandy Lomax
City of Beloit, Municipal Building
PO Box 567
Beloit, KS 67420

RE: 119 Hersey Ave., Beloit, KS

Dear Mandy,

Agora Architecture is pleased to propose the following work for the Beloit Municipal Building located at 119 Hersey Ave., Beloit, KS.

As-Built Existing Conditions:

Hourly, Not to Exceed \$ 2,345.00

- Draw existing floor plan, main and lower levels, based upon building plans provided on June 26, 2023.

Architectural Services:

- **Preliminary Floor Plan (Main Level)** **\$1,932.00**
 - To provide ADA accessible men's and women's restrooms and improve hallway access.
- **Preliminary Floor Plan (Lower Level)** **\$1,656.00**
 - To provide ADA accessible men's and women's restrooms.
- **Preliminary floor plan to enlarge Council Chambers.** **\$ 828.00**
- **Two (2) review meetings of preliminary floor plan to finalize design (via Zoom)**
- **Final floor plans, ADA, and interior elevation requirements.**
 - A. Main Level Restroom Architectural Services **\$2,622.00**
 - B. Lower-Level Restroom Architectural Services **\$2,070.00**
 - C. Council Chambers Architectural Services **\$1,656.00**

TOTAL ARCHITECTURAL SERVICES:	\$10,764.00
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Services not included:

- Construction Documents and Specifications
- Structural, Mechanical and Electrical Engineering

Additional Terms

- **Consultant Fees are not included.**
- **Site & Utility Planning are not included.**
- **Changes to the understood scope of work are an additional fee.**
- **Authorized Additional Architectural Services** outside of the scope of work outlined in this agreement will be done on an hourly basis. Hourly rates are shown below:
 - Principal Architect: \$138
 - Clerical \$40



- **Project Abandoned or Suspended** – If the project is suspended for more than three (3) consecutive months or abandoned in whole or in part, Agora Architecture shall be paid for services performed prior to receipt of written notice from Client of suspension or abandonment, including any reimbursable expenses related to the project. If the project is resumed after written notice of suspension or abandonment, Agora Architecture's fees are subject to renegotiation and work will resume after a new proposal has been accepted by the Client.
- **Reimbursables** – Prints, postage, and mileage will be billed as a reimbursable expense
- **Renderings**, models, mock-ups, professional photography, and presentation materials, when requested by the owner will be billed at \$138/hour.

Exclusions:

- No services are included for testing, discovery, or remediation thereof, of hazardous materials.

Payment Provisions: Agora Architecture will invoice for services on a monthly basis based on the percentage completion of our services, plus any authorized additional services and/or reimbursable expenses plus 10%. Payment is expected within 30 days of date of invoice. Once payment is past 60 days from date of invoice, a late fee of 5% will be charged monthly until payment is made in full.

Professional Liability Insurance:

- Except for acts amounting to willful or intentional wrongs, neither the Architect, Architect's consultants, nor their agents or employees shall be jointly, severally or individually liable to the Owner in an amount in excess of the Architect's compensation,

This proposal is valid for 30 days from the date listed.

Best Regards,

Cheri A. Hulse, AIA

To proceed, please sign: _____ Date: _____

REQUEST FOR COUNCIL ACTION

DATE: 8/2/2023

TITLE: Beloit Solar Farm Renewable Energy Certificate Sale

ORIGINATING DEPARTMENT:

Administration



TYPE OF ACTION:

☐

ORDINANCE

☐

RESOLUTION

☒

FORMAL ACTION

☐

OTHER

RECOMMENDATION:

I recommend that Council approve the Renewable Energy Certificate Sale to AGCO for a one year period of July 2023-June 2024.

BACKGROUND:

As presented before, REC's are "produced" by renewable energy plants such as wind farms and solar farms. For every MW of energy produced, a REC is produced. These can be retired by the producer in order to claim a certain percentage of renewable energy is used by their entity OR they may be sold to someone else so they can claim the renewable energy designation. Beloit has sold their REC's produced by their wind contract and it is recommended they sell these REC's as well. The unique component is they are typically sold on the open market to a faceless buyer, however we were approached by our local AGCO plant to purchase them directly.

FINANCIAL IMPACT:

The REC's are sold at \$4 per REC which should generate roughly \$19,600 in additional revenue for the utility for the year. This is a one year contract.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Amanda Lomax
City Clerk

**Confirmation
Letter**

We hereby confirm the sale, purchase, and Delivery of Renewable Energy Certificates ("**RECs**") in accordance of the following transaction.

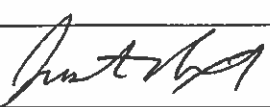
Basic Commercial Terms:

Trade Date:	July 3, 2023
Transaction Reference:	Forward Settlement
Seller:	City of Beloit
Buyer:	AGCO
Facility:	Beloit Solar LLC farm
Eligible Renewable Resource Type:	Solar
Geography:	Kansas
Vintage(s):	July 2023-June 2024
Product Quantity (MWh):	4,900
Contract Price (\$/MWh):	\$4.00
Total Contract Price (\$):	\$19,600
Settlement Period	Annual

Product Specific Terms:

Applicable Standard:	NAR Compliant
Environmental Attributes retained by Seller if any:	None
Applicable Tracking System:	NAR
Settlement Confirmation Form [yes, no]	Yes
Delivery Obligation [Firm, Unit Contingent, Project Contingent]:	Unit Contingent (As Generated)

This Confirmation Letter is being provided pursuant to and in accordance with the City's retail rate structure.

City of Beloit	AGCO
Signature	Signature 
Name	Name Justin Rexroat
Title	Title Director of Operations
Date	Date 7-6-23

Restricted - Confidential

REQUEST FOR COUNCIL ACTION

DATE: 8/2/2023

TITLE: Set Budget Hearing for 2024 City of Beloit Budget

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

☐

ORDINANCE

☐

RESOLUTION

☒

FORMAL ACTION

☐

OTHER

RECOMMENDATION:

I recommend that Council set the 2024 City of Beloit Budget hearing for August 16th at 7:00 PM.

BACKGROUND:

The City of Beloit has prepared the 2024 budget, it will not exceed the revenue neutral rate. The next step is to have a public hearing and then adopt the budget on August 16th at 7:00 PM.

FINANCIAL IMPACT:

OPTIONS:

DISCUSSION:

Respectfully submitted,
Amanda Lomax
City Clerk

NOTICE OF BUDGET HEARING

2024

The governing body of
BELOIT
will meet on August 16, 2023 at 7:00 PM at City Hall for the purpose of hearing and
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2022		Current Year Estimate for 2023		Proposed Budget Year for 2024		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	2,691,537	37.163	2,925,424	34.194	3,028,255	860,460	26.309
Debt Service							
Library	217,900	7.323	225,582	6.980	228,968	197,833	6.049
Employee Benefit Fund	1,585,836	14.248	1,780,268	16.409	1,787,295	545,613	16.683
Fire Equipment Fund	44,056	2.087	60,000	1.258	60,000	39,509	1.208
Special Highway	120,369		145,451		140,257		
Special Parks and Recreation	9,151		39,383		40,793		
Economic Development	84,531		104,578		124,256		
Water	1,986,935		1,747,009		2,192,098		
Waste-Water	842,405		981,982		1,003,500		
Electric	6,109,325		6,518,585		6,567,531		
Refuse	209,542		257,180		241,868		
Non-Budgeted Funds-A	1,778,947						
Non-Budgeted Funds-B	1,080,647						
Non-Budgeted Funds-C	1,864						
Totals	16,763,047	60.821	14,785,441	58.841	15,414,820	1,643,415	50.249
Revenue Neutral Rate**							50.249
Less: Transfers	2,335,155		2,629,326		2,587,460		
Net Expenditure	14,427,892		12,156,115		12,827,360		
Total Tax Levied	1,643,309		1,643,381		XXXXXXXXXXXXXXXXXX		
Assessed Valuation	27,020,062		27,930,030		32,705,448		
Outstanding Indebtedness, January 1,	2021		2022		2023		
G.O. Bonds	2,045,000		1,825,000		1,605,000		
Revenue Bonds	2,325,000		2,125,000		1,915,000		
Other	84,850		447,149		754,882		
Lease Purchase Principal	4,060,132		3,746,864		3,612,790		
Total	8,514,982		8,144,013		7,887,672		

*Tax rates are expressed in mills
**Revenue Neutral Rate as defined by KSA 79-2988

Amanda Lomax
City Official Title: City Clerk